

WHO-FIC Network Council

Date: Friday 16 October 2009
Location: Seoul, Rep of Korea
Time: 14.00-16.00
Chairs: Marjorie Greenberg, Martti Virtanen

After a brief introduction of the Council members, the agenda was adopted as proposed. Dr. Stefanie Weber was introduced as the new co-chair of the Council, replacing Dr. Virtanen at the end of the 2009 meeting.

On behalf of WHO, Bedirhan Ustun thanked Dr Sukil Kim and his colleagues from the Ministry of Health and the Catholic University for hosting the network meeting. Council also expressed appreciation for the hosts of the 2009 WHOFIC Network meeting.

Committee and Reference Group reports had been given at the first Council meeting on October 12. The details of the presentations are available in separate documents under the heading of each committee or reference group.

Review and take action on recommendations of committees and reference groups

- Updates of ICD-10 that are agreed by the URC are approved.
- The updates on the URC Terms of Reference have been approved
- It's decided that all collaborating centres should review the current memberships for the URC and inform the URC co-chairs accordingly
- It's suggested that every country which participates should have a member in the IC including the countries without a collaborating center. It's agreed that WHO works with the co-chairs in preparing a letter of solicitation for this.

Evaluation of the meeting

Some posters weren't presented in the meeting due to time limitations. WHO suggests that SEG should review the posters in the future. One problem against doing this was not having the posters on time. It is agreed to have a stricter deadline but agreement was not reached for the exact date.

It's decided that SEG, WHO and the center that is hosting the meeting will be in charge of planning the future meetings.

Review of the Work Plan

Having external reviewers reviewing the work plan of committees and reference groups was a welcome addition. (See below) This way is found to be an effective complement to committees and RGs reviewing themselves. However, it's suggested to build a common template for work plans among different committees and RGs.

SEG will work further with WHO on the work plans and discuss with one committee or reference group at a time.

It's also agreed that WHO's responsibilities should be added to the work plan

Orientation for new participants

It was proposed that a webcast that introduces the WHO-FIC Network should be prepared for the comers of the network.

Governance

Possibility of voting remotely will continue for the council cochairs. However, it's agreed that this will not be done in the election of the committee and reference group chairs.

Publication of WHO-FIC documents on web sites and peer-reviewed journals

It's agreed that there is a need for identification of the processes when publishing WHO-FIC documents on web sites or in peer-reviewed journals. A suggestion on this will be prepared by Ros Madden, Gerold Stucki, Richard Madden and one person from the WHO team which will further be discussed by the WHOFIC network.

Meetings

Council midyear meeting will be in April 2010 in Geneva adjacent to the RSG meeting and the 2nd iCamp for the ICD revision in the interest of saving money and time. The exact dates will be decided and posted later. SEG members and the Chairs of Committee/RG are encouraged to attend in person and a video conference will be arranged to allow participation of Centre Heads, who are unable to attend in person.

2010 WHO-FIC Network Meeting will be held in Toronto Canada between 16-22 October. There are two theme alternatives for this meeting:

- What a difference data makes.
- Linkages between terminologies and classifications

Although not confirmed at this point the candidates for the 2011 and 2012 meetings are South Africa and Mexico respectively.

. On the organization-wide developments, Dr. Ustun reported on the impact of the global financial crisis on the WHO budget. In light of severe budget cuts within the Department, he emphasized importance of mobilizing extra-budgetary resources for the classification work.

Reviewing the CTS work and activities in 2009 he highlighted the achievements and progress made in a number of areas:

- ICD: publication of ICD-10 Third Edition, web-posting of XML version and Implementation Database; testing of web-based education tool
- ICD revision: launching the first iCAMP, which comprised familiarization & training of 40 ICD users with the iCAT Software Platform, the content model for ICD 11 and revision workflows.

- ICF: finalization and publication of WHODAS 2.0 manual & papers, development of ICF update platform and process; development of intro module for ICF web-based education tool, ICF Ontology development.
- ICPS: Initial work streams started including the convergence of uni-structured value set turned into classification and convergence of ICEI in ICD-11. CTS staff member (Pierre Lewalle) was seconded to the PS program to work on the ICPS.
- Collaboration with IHTSDO: agreement on business principles regarding (1) linkages/ mappings (joint development & IP ownership, open public access) and (2) WHO Classifications and SNOMED-CT (open to all users for development and testing, open to all users for interpretation); finalization of legal agreement and governance structure scheduled for end 2009 beginning 2010.
- ICTM: development of collaborative project proposal.

With regard to the special theme of the 2009 network meeting "Primary Health Care and WHO-Classifications", Bedirhan Ustun stressed the renewed interest by member states for the primary health care approach. He noted the need to improve the user-friendliness of WHO-FIC for PHC use and requested the Network to explore jointly what can be done in that respect. In the context of ICD Revision he also reiterated the importance of the PHC use case development and compatibility between ICD11-PC and ICPC.

Turning to network governance matters, Bedirhan Ustun raised the following issues:

- Election of Council Co-Chairs: As per established practice WHO secretariat identified and informed the eligible voting members about the voting procedures and timeline (Monday 12th between 11am-1pm).
- eCC platform: In addition to the CC annual report every September prior to the WHOFIC meeting, centres are reminded to submit their annual report through eCC on the respective date of their designation.
- Peer review of committee and reference group work: The current strategic work plan contains over 300 products . Given the lack in focus and in light of having the network activities better integrated into WHO work planning a peer review of committee and reference group work was needed.

The proposed peer review was discussed during the first Council meeting on October 12 and took place between 12-15 October. The following reviewers were identified:

IC review by Marijke de Kleijn / Dong Jingwu
EC review by Jennifer Jelsma/ Yukiko Yokobori

ETC review by Diane Caulfeild / Young Tjoa
FDC review by Michael Schopen/ Marie Cuenot
URC review by Martti Virtanen / Melissa Selb
MRG review by Sue Walker/ Wansa Paoin
MbrG review by Margaret Skurka /Janice Miller
FDRG review by Gordon Tomes / Albrecht Zaiß
TR review by Vincenzo Della Mea / Lyn Hanmer
WHO-Sec: review by Andrea Martinuzzi, Shinsuke Fujita, Solvejg Bang, Raffaella Troiano,
Marjorie Greenberg

The reviewers were asked to focus on aspects like indicators of success, resources, redundancy, utility and feasibility of products. WHO provided reviewers with a corresponding reporting template. As a result of this process, work plans were condensed considerably. Work to streamline and clarify work products will continue.