

Consultancy to accomplish the current goals and objectives of the Infection Prevention and Control (IPC) global unit, including in relation to donor contributions/expected deliverables.

Dear Colleagues,

You are hereby invited to submit a proposal for consultancy for the project “Consultancy to accomplish the current goals and objectives of the IPC global unit, including in relation to donor contributions/expected deliverables” with the Infection Prevention and Control (IPC) Unit, in the Service Delivery and Safety Department. The purpose of the consultancy is to support the five main functions of the IPC global unit and to provide technical input in some specific areas of work such as antimicrobial resistance, surgical site infection and injection safety.

To accomplish the goals and objectives of the project, the following expertise is required: high level technical expertise in IPC implementation (including understanding of antimicrobial resistance; start-up program development, execution and evaluation; implementation science and behaviour change and sustainability for IPC; technical expertise in patient safety and quality and communications/marketing approaches); a strong experience to develop and deliver IPC training; ability to work across all three levels of WHO; ability to build and manage excellent relationships with key global health stakeholders (in line with WHO rules and recommendations), and to effectively coordinate global efforts to ensure IPC improvement.

WHO, a public international organization consisting of 194 Member States, is dependent on contributions it receives for the implementation of its activities. You are therefore requested to propose the best and most cost-effective solution to meet WHO’s requirements. This Request for Proposals (RFP) is open to individuals engaged in the field of Injection Safety with proven expertise in implementing programs in developing countries.

Please follow the instructions set forth in the Annex below in the submission of your proposal to WHO. The Annex forms an integral part of this RFP.

The proposal should be prepared and submitted in the English language and should include the following information:

- Proposed approach/methodology (1page) according to the TORs
- Proposed time line (1page maximum)
- Questionnaire for Bidders
- WHO Personal History Form

Proposals should be submitted to WHO in writing no later than **07 March** at 17:00 hours [Geneva] [CET] time, by email at the following address: delauzunj@who.int

Simultaneously with submitting a proposal, please enter or update (as appropriate) your details in the Personal History Form in the WHO eRecruit system: <http://www.who.int/employment/en/>

Annex: Additional provisions applicable to the RFP

WHO may extend the closing date for the submission of proposals by notifying all bidders thereof in writing.

Any proposal received by WHO after the closing date for submission of proposals may be rejected.

No proposal may be modified after its submission, unless WHO has issued an amendment to the RFP allowing such modifications.

WHO may request any bidder in writing to provide clarification of any part of its proposal. Bidders shall not be entitled to change the price or substance of the proposal during this exchange.

In its review of proposals received, WHO will give due consideration to the principles of economy and efficiency, and the responsiveness of the proposals to the needs of the project concerned. As such, WHO does not bind itself in any way to select the bidder offering the lowest price.

In addition, WHO reserves the right:

- a) To award separate contracts for parts of the work or services to one or more bidders of its choice;*
- b) To cancel the solicitation process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders and without any obligation to provide reasons for WHO's action;*
- c) To award a contract on the basis of WHO's particular objectives to one or more bidder(s) whose proposal(s) is/are considered to be the most responsive to the needs of the Organization and the activity concerned;*
- d) Not to select any bidder and not to award any contract.*

WHO shall not in any way be obliged to reveal, or discuss with any bidder, how a proposal was assessed, or to provide any other information relating to the evaluation/selection process or to state the reasons for elimination to any bidder.

NOTE: WHO is acting in good faith by issuing this RFP. However, this document does not oblige WHO to contract for the performance of any work or the provision of any services.

WHO also reserves the right to enter into negotiations with one or more bidders of its choice, including but not limited to negotiation of the terms of the proposal(s), the price quoted in such proposal(s) and/or the deletion of certain parts of the work or services called for under this RFP.

Bidder(s) who is/are selected by WHO to provide the services will be required to sign WHO's consultant contract. Within 30 days of receipt of the contract, the successful bidder shall sign and date the contract, and return it to WHO according to the instructions provided at that time. If the selected bidder does not accept the contract terms without changes, WHO has the right not to proceed and instead contract with another bidder of its choice.