



**World Health Organization
Organisation Mondiale De La Sante**

**Sustainable Development and Healthy Environment Cluster
Department of Emergency and Humanitarian Action**

Report to the Government of

1. **Project Title:**
2. **Country:** **Beneficiary Population:**
3. **Date of pledge
(month/year):** **Date Contribution Received
(month/year):**
4. **Amount (Local currency):** **Amount (US\$):**
5. **Project Duration (Period
of Implementation):** **Extension:**
6. **Actual Starting Date:** **Completion Date:**
7. **Project Objectives:**
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Instruction for writing the detailed report:

Please give details under the following headings as much as possible.

PROJECT OBJECTIVES

- if there are more objectives not mentioned above please mention
- if objectives have been modified since the original project has been approved elaborate on why this change was needed e.g. the national government's priorities reflected or addressed under the objective.

ACTIVITIES

Detail on activities carried out to meet the objectives above
(training courses, publications, health bulletins and epidemiological updates, etc)

ACHIEVEMENTS

Here you comment on the extent of the achievements in respect to the objectives set at the beginning of the programme or project.

If possible, please provide information on:

- number of beneficiaries (even estimates)
- structures or geographical areas assisted.

SPECIAL REQUIREMENTS

The report should also:

- give credit to any other support, and
- mention synergy, if relevant, with other initiatives funded by the same donor

OPTIONAL SECTIONS

If felt relevant, the following sections may also be added to the report:

- Constraints

Obstacles encountered in reaching the objectives, such as:

- custom problems, security, lack of cooperation
- financial, procedural and administrative difficulties.

- Evaluation

Extracts from evaluations done during the implementation period will be beneficial. Mention of any modification of objectives will make this section and that of achievements easy to explain and justify.

- Additional information

Your comments, on associated activities suggestions on future improvements will be very much appreciated.