

## **Profile: Logistics coordination specialist**

### **Required Qualifications**

#### **Education**

- Advanced degree in economics, management or logistics management, or a relevant combination of professional certification in areas such as transport, distribution and supply chain management;
- Post-graduate degree or recognized training in public health.

#### **Experience**

- Considerable experience in managing medical supplies distribution, storage, transportation operations in military, commercial or international organizations/institutions in developing countries, including experience in cold chain procedures;
- Experience or knowledge of WHO mandate and goals in Health Action in Crises or experience in UN organizations/agencies;
- Several years experience dealing with various aspects of logistics in emergencies with international organizations including UN agencies and NGOs;
- Good knowledge of the UN and NGO humanitarian community.

#### **Personal skills**

- Maturity, initiative, tact and a high sense of responsibility;
- Willingness and ability to work in hardship environment;
- Readily available for deployment in emergency situation;
- Ability to work in close collaboration with different nationalities and cultural backgrounds;
- Excellent knowledge of English or French with a good knowledge of the other. Other UN languages would be an advantage.

### **Terms of Reference**

#### **Overall objectives**

In close collaboration with the Ministry of Health and staff in the field project, to coordinate logistics support to WHO emergency operations, ensure the efficient management of emergency medical supplies at central and provincial levels, including management systems to record, track and report receipt, storage and distribution, cold chain and refrigeration, transportation and distribution of WHO support supplies, as part of WHO emergency response operations.

#### **Specific objectives**

The objectives of WHO's emergency programme are to design and implement programmes that prepare the health sector to deal with emergencies and that improve health during and after crises. Within the emergency programme, the objectives of WHO's emergency response team are to support Member States by:

- Promptly assessing health needs of populations affected by crisis, identifying priority causes of ill-health and death; preparing damage estimates and emergency response and rehabilitation plans; providing prompt, credible health information and ensuring the continuity of essential health services;
- Coordinating and monitoring emergency health relief efforts under the aegis of the Inter-Agency Standing Committee Health Cluster, of which WHO is the lead agency;
- Ensuring that critical gaps in the health response are rapidly identified and filled;
- Revitalizing and building the capacity of national health systems to deal with preparedness, mitigation and response.

### **Main tasks**

- Undertake assessments in the immediate aftermath of emergencies; develop and define logistics strategy and ensure effective integration of logistics operations within WHO's overall emergency response;
- Ensure the availability of transport, communications, lodging, supplies and equipment to allow functioning of internal procurement, warehouse management, customs formalities, asset tracking and other aspects of the WHO supply chain, providing guidance and advice to staff as required;
- Advise senior officials on logistics management structures, staffing needs and staffing levels to ensure they meet requirements at all times;
- Support the Ministry of Health in managing the medical supply chain and the implementation of supply monitoring tools and reporting procedures at field level,
- Identify logistics constraints and propose solutions to problems in a proactive manner, and to carry out regular field assessments to monitor supplies management, ensuring stock movements and storage in optimum conditions;
- Collaborate with logistics counterparts in other humanitarian organizations, representing WHO at inter-agency coordination meetings to provide expertise and advice in the field of logistics.