Guide for the 9GCHP Delegates

Nov. 7, 2016

Dear Delegates:

Greetings from the Secretariat of 9GCHP.

We thank you for your great support to the 9GCHP. As the conference is approaching fast, we would like to share some important information:

Date and place of the Conference:
21-24 November 2016
Shanghai International Convention Center (SHICC)
Address: No. 2727 Binjiang Avenue, Pudong District Shanghai
Telephone: + 86 21 5037 0000

Registration process

Online Registration:
For security reasons, all delegates are required to wear photo ID badges in order to access the meeting room. For this reason, during the online registration process, participants will be asked to upload a passport style photograph of each member of the delegation.
Instructions for online registration, unique access code and guidance on the nature of the image required, and brief instructions on how to upload and resize an existing image you may have, are emailed to all the participants by the healthpromotion@who.int. Queries concerning the system can be addressed by email to 9gchp.reg@ctish.cn. Please note that after an access code once has been used to log on for the first time, it will no longer be active. Kindly complete basic information by 31 October 2016.

On-site Registration:

<table>
<thead>
<tr>
<th>Date</th>
<th>Service Hours</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov. 20, 2016 Sunday</td>
<td>10:00 am – 20:00 pm</td>
<td>Lobby, All official hotels excluding Four Seasons Pudong</td>
</tr>
<tr>
<td>Nov. 21, 2016, Monday</td>
<td>08:00 am – 12:00 pm</td>
<td>Lobby Shanghai International Convention Center (SHICC)</td>
</tr>
</tbody>
</table>

NOTE: Please show your photo ID at the registration desk when being registered. Registration staff will also ask every attendee for a business card in order to keep a record.
**Passport and Visa:**
A valid passport with more than 6 months validity beyond the date of entry is needed for all countries’ citizens to enter China. **Most conference delegates will also require a visa.** Please check with the local embassy or consulate of P.R.C to confirm whether you need/have a valid visa for travel into China.

**Conference Pass (Badge):**
The conference pass (badge) is only pass document for all conferences and theme events. Please wear the conference pass (badge) at all time during the conference.

**Dress Code:**
Please wear formal business suit for the opening ceremony and welcome reception on Nov. 21st, and the closing ceremony on Nov. 24th.

**Conference Information Desks:**
Airport Information Desks will be set up at arrival hall of international flights at both Terminal 1 and Terminal 2 of Shanghai Pudong International Airport (PVG), Terminal 1 of Hongqiao International Airport (SHA), and the arrival hall of domestic flights at Terminal 2 of Hongqiao International Airport (SHA). Service hours from 7 am till 11 pm of Nov. 20.

Hotel Information Desks will be set up at the lobby of Shanghai International Convention Center and official hotels (not including Four Seasons) during the conference.

**Transportation from Pudong International Airport (PVG) to Official Hotels:**
The conference organizer will not offer airport – hotel transfer service. For information about taxi ride and hotels names and addresses (in English and Chinese to be shown to taxi drivers), please proceed to the airport information desk (during service hours) for assistance.

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address and Telephone</th>
<th>From Pudong Int’l Airport (PVG) to Hotels by Taxi</th>
<th>Distance from the hotel to SHICC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shanghai International Convention Center- Oriental Riverside Hotel</td>
<td>2727 Riverside Promenade, Pudong District Tel: +86 21 5037 0000</td>
<td>43km, about CNY170</td>
<td>0KM</td>
</tr>
<tr>
<td>Double Tree by Hilton Shanghai-Pudong</td>
<td>889 Yanggao Nan Road, Pudong District, Shanghai Tel: +86 21 5050 4888</td>
<td>40km, about CNY150</td>
<td>7KM</td>
</tr>
<tr>
<td>Grand Kempinski Hotel Shanghai</td>
<td>No. 1288 LujiazuiHuan road, Pudong District, Shanghai. Tel: +86 21 51015566</td>
<td>43km, about CNY170</td>
<td>1KM</td>
</tr>
</tbody>
</table>
Shangri-la Pudong hotel
33 Fucheng Road, Pudong District, Shanghai
Tel: +86 21 6882 8888
43km, about CNY170
0.5KM

Four Seasons Pudong
210 Century Avenue, Pudong District, Shanghai
Tel: +86 21 2036 8888
43km, about CNY170
2KM

Pudong Hotel Shanghai
1888 South Pudong Road, Pudong District, Shanghai
Tel: +86 21 6875 8800
42km, about CNY165
3KM

Shanghai Jin Jiang Tower (New Jin Jiang Hotel)
161 Changle Road, Huangpu District, Shanghai
Tel: +86 21 6415 1188
50km, about CNY170
8KM

Jianguo Hotel
No. 439 CaoxiBei Road, Shanghai
Tel: +86 21 6439 9299
54km, about CNY190
13KM

**Shuttle Service**
Shuttle service will be arrangement between official hotels (not including Shangri-la Pudong and Four Seasons Pudong) and SHICC, and for China National Day arrangement on 23rd. Please check shuttle schedule at the hotel information desks.

**Language:**
Chinese Mandarin (Putonghua) is the official language in mainland China. Staff of the conference center and official hotels speak appropriate English, while taxi drivers and staff of public service facilities normally have very limited capability of understanding English. Please seek help from conference staff and volunteers for language assistance if necessary.

**Simultaneous Interpretation (SI) Equipment:**
SI equipment will be needed for all delegates during the conference. SI headsets can be pick-up at the SI counters at the foyer of conference rooms, and need to be returned to the counter after the conference of each day. Please remember to bring business cards since you need to give to the SI equipment staff a card in exchange when asking for SI headsets. Any loss of SI headsets will be subject to a compensation of RMB2500 per set.

**Local Time**
Time zone: CST (China Standard Time)
Current time zone offset:+08:00 hours

**Telephone Calling Codes**
International Country Code of China: +86
Area Code for Shanghai: +86

**THE “Cybercafé” and Internet Access**
Workstations will be available on F3 and F5 of SHICC, providing full access to the Internet. The Cybercafé and all the meeting rooms will also be equipped with wireless hotspots, allowing visitors to connect to the Internet with their own wireless-enabled notebooks.

**Banks, ATM &Currency in China**
Nearest Banks:
Bank of China (BOC) and Industrial and Commercial Bank of China (ICBC), F1 of the Super Brand Ball, 5 minutes’ walk from SHICC
ATM: ATM of Bank of China at the lobby of SHICC Oriental Riverside Hotel,
Currency in China: Chinese Yuan Renminbi, Code: CNY or RMB, Symbol: ¥

**Climate and Suitable Clothing:**
Shanghai has a humid subtropical climate and experiences four distinct seasons. Winter in Shanghai is normally humid and cold, overcoats and sweaters are recommended for all delegates.
Average High in November in Shanghai: 17.3°C/63.1°F
Average Low in November in Shanghai: 10.6°C/10.6°F
Average precipitation of rainy days in November in Shanghai: 7.6 days

**Electricity**
The electricity in China is generally 220V, 50HZ. Most of hotels in China have both 110V and 220V electrical outlets in the bathrooms, though in guest rooms usually only 220V sockets are available.

**Drinking Water**
The tap water in China is undrinkable before it is boiled, hotel rooms offer bottled water for free or for a minimal charge, and are equipped with water heaters. Bottled water is supplied at the conference center during the conference.

**Meals and Restaurants**
Meals are provided by the Government of China during the Conference. Special diet requirement (e.g. vegetarian, Muslim etc.) must be announced in advance via the online registration system before Nov. 10.

There is a wide selection of different restaurants within the walking limit of SHICC, details as follows:
- Super Brand Mall, 5 minutes’ walk from SHICC, different restaurants of both local and international cuisines available from F5 to F9, average price ranges from around CNY50 to CNY500 per person.
- Along the Huangpu River, 5-20 minutes’ walk from SHICC, different restaurants, bars and cafeterias, average price ranges from around CNY100 to CNY1000 per person.
**Medical Service during the Conference:**
The conference organizer has established a temporary medical room at room number 515 of Shanghai International Convention Center Oriental Riverside Hotel, Telephone Number: 86 21 5037 0000 EXT 515.

**Prayers’ Rooms**
Prayers’ Rooms will be installed behind the Yangtze River Hall, F5 of SHICC.

**Breastfeeding Room**
Breastfeeding room is available at the lobby, F1 of Oriental Riverside Hotel affiliated to SHICC.

**Some Friendly Reminders:**
- Smoking is not permitted in the conference center and all hotels;
- Shanghai can generally be regarded as a safe city with a low rate of violent crime. However, delegates are still advised to take precautions when moving around the city.
- Useful Emergency Numbers in China:
  Police: 110, First-aid Ambulance: 120, Fire: 119

Secretariat, 9GCHP

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**World Health Organization**

National Health and Family Planning Commission of China