



World Health Organization

2nd Meeting of the informal Transportation Working Group to
develop guidance for implementation of IHR(2005) at points of
entry

British Columbia Institute of Technology
Vancouver, Canada

29 Nov. - 1 Dec. 2006

Geneva, 3 January 2007

TABLE OF CONTENTS

EXECUTIVE SUMMARY

1. BACKGROUND

- 1.1 Outcomes of meeting
- 1.2 Timeline for completion

2. PRESENTATIONS

- 3.1 Draft report on food and occupational health concerns at local level - Ms Angela Tanner, Crawley Borough Council, Crawley, United Kingdom
- 3.2 Discussion of International Scan Initiative - Health Canada - Ms. Narmin Kassan, Health Canada
- 3.3 Passenger locator card update - Dr Claude Thibault (IATA)
- 3.4 IHR compliance assessment tool for points of entry - Mr. William Cocksedge (WHO)
- 3.5 Ship sanitation control certificate - transition to - entry into force June 15, 2007 - Mr William Cocksedge (WHO)
- 3.6 Report on ICAO Annex 9 changes (ICAO Standards and Recommended Practices and the Aircraft General Declaration) - Dr Anthony Evans (ICAO)

Appendices

1. Agenda

2. Participants' list

3. One document outline

4. Draft report on food and occupational health concerns at local level

5. Health Canada International Scan Initiative letter to States

6. Model passenger locator card

7. Model ship sanitation/ship sanitation exemption certificate

EXECUTIVE SUMMARY

The purpose of the Vancouver meeting was continue the work from the April 2006 Montreal meeting on the development of 23 standard operating procedures for implementation at international points of entry. This guidance material was requested by WHO Member States in WHA Resolution WHA58.3 in accordance with IHR (2005).

The main focus of the three day meeting was on the productive work of the three working groups, Aircraft and Airports, Port operations and Ground Crossings. The working groups resumed drafting the SOPs according to the template for standard operating procedures that was developed at the Montreal meeting. On the final day of the meeting a proposal was put forward and accepted that the guidelines would be developed as one document with an introduction and cross-cutting standard operating procedures in addition to the procedures specific to airports, ports and ground crossings. (Appendix 3). The working groups presented their draft SOPs (Appendix 4) at the close of the meeting and would continue to work on the drafts through a virtual forum for final delivery at the end of January 2007.

Passenger Locator Card: certain changes to the wording were necessary in order to gain final WHO approval. The group reviewed the suggested changes and agreed that the card should go forward with the changes. The Passenger Locator Card will be posted on the ICAO website and the WHO/IHR website.

Ship Sanitation/Ship Sanitation Exemption certificate: Question for WHO legal department: May Member States ask for a further extension beyond 15 Dec. 2007 for implementing the Ship Sanitation/Exemption certificate in Annex 3 of the IHR (2005).

OUTCOMES OF MEETING

- Further development of standard operating procedures for aircraft and airports, maritime ports and ground crossings
- Draft introduction to guidance materials and cross-cutting areas identified - all groups will work towards the one document plan
- Passenger Locator Card approved and to be posted on ICAO and WHO/IHR websites

TIMELINE FOR COMPLETION

- Jan. 31 2007 deadline for submission of completed drafts for all three working groups
- Feb. - March - review drafts content and further refine as one document
- 1 April - Submit guidelines for legal review.

3. PRESENTATIONS

3.1 Draft report on food and occupational health concerns at local level - *Ms Angela Tanner, Crawley Borough Council, Crawley, United Kingdom*

In order to make a proper risk assessment of airline food safety systems, the Food Authority covering Gatwick Airport has devised a questionnaire for airlines. This questionnaire is intended to obtain information to establish if the airlines have documented food safety systems, to ensure that they have on-board controls and that their suppliers

of water and food to the aircraft are satisfactory and reputable. (Appendix 4 - covering letter to airlines and questionnaire.)

3.2 Discussion of International Scan Initiative - Health Canada - Ms. Narmin Kassan, Health Canada

Health Canada is conducting an international research scan to identify public health best practices and tools utilized by other countries to inform the development of regulatory policy options related to conveyances and ancillary services. The scan will be used to inform Health Canada's strategy to achieve compliance with the International Health Regulations and its on-going work to continually improve public measures in Canada

To gather this information, Health Canada will be using a questionnaire which will be sent to selected international contacts globally. (Appendix 5)

A questionnaire can be sent to any of the Vancouver meeting participants who are interested in receiving it.

3.3 Passenger locator card update - Dr Claude Thibault

Although agreement was reached by technical representatives from Member States in attendance at the Montreal meeting on the wording of the Passenger Locator Card, the WHO legal department indicated that the following wording was necessary in order to gain WHO approval.

Original sentence: "The information collected will be held by the public health authorities in accordance with applicable law and will be used only for public health purposes."

Replace with: "The information is intended to be held by the public health authorities in accordance with applicable law and to be used only for public health purposes."

Original heading: MODEL PASSENGER LOCATOR CARD RECOMMENDED BY WHO

Replace with: PUBLIC HEALTH PASSENGER LOCATOR CARD

It was agreed by the group that the card would go forward with the changes. Ask WHO to consider adding references on their website to their recommending the use of the card as long as this was on the website and not on the Passenger Locator Card itself (Appendix 6)

3.4 IHR compliance assessment tool for points of entry - Mr. William Cocksedge

Canada has offered to host an assessment of its readiness to implement the point of entry requirements contained in the IHR (2005). An assessment tool has been developed, and will be tested during visits to Canadian points of entry that William Cocksedge is undertaking in early 2007. The tool will eventually be offered to other Member States to enable them to conduct their own assessments.

3.5 Ship sanitation control certificate - transition to - entry into force June 15, 2007 - Mr William Cocksedge

Beginning 15 June 2007, the ship sanitation/ship sanitation exemption certificates will replace any expired deratt/deratt exemption certificates. After that date, as deratt/deratt exemption certificates expire, they will be replaced by the new certificate. Deratt/deratt exemption certificates will be no longer after 15 December, 2007. (Appendix 8)

A discussion arose on whether Member States could ask for a further extension beyond 15 Dec. 2007 for implementing the Ship Sanitation/Exemption certificate in Annex 3 of the IHR (2005). The question will be directed to the WHO Legal Department for their consideration.

3.6 Report on ICAO Annex 9 changes (ICAO Standards and Recommended Practices and the Aircraft General Declaration) - *Dr Anthony Evans (ICAO)*

Changes are about to be made to ICAO Annex 9 (Facilitation) which will require ICAO contracting States, their airports and airlines to establish a national aviation plan in preparation for a possible outbreak of a communicable disease. ICAO is developing aviation-related pandemic planning guidelines aligned with IHR (2005) which will be posted on the ICAO public website.

As part of the Annex 9 changes, the health part of the aircraft general declaration is to be modified, including a new list of signs and symptoms that aircrew need to look for when considering the possibility of a communicable disease on board. The Passenger Locator Card with the changes discussed at this meeting will be posted on the ICAO website.

For further consideration and discussion:

- Is there interest across other modes of transport to a list of signs and symptoms of a potential communicable disease similar to that which ICAO has produced for aircrew?
- Can we further define the purpose/public health use for the aircraft general declaration, as many public health officials do not really know what it is for. Perhaps there is a need for a more detailed form (separate from the non-health part of the Gen Dec) to be completed, along the lines of the Recommendations from the IGWG.

APPENDIX 1



WORLD HEALTH ORGANIZATION

DRAFT AGENDA

2ND MEETING OF THE INFORMAL TRANSPORTATION WORKING GROUP RE GUIDANCE FOR IMPLEMENTATION OF IHR (2005) AT POINTS OF ENTRY

British Columbia Institute of Technology (BCIT)

Tel: 604-431-4997

555 Seymour Street

Vancouver, Canada

29 November - 1 December 2006

Day 1 Wed. 29 Nov.	Agenda Item
08:30 - 09:00	Registration BCIT Room 825 "The Atrium"
09:00 - 09:15	Welcome and introductory remarks - <i>Dr Guénaél Rodier</i>
09:15 - 09:45	Report from Working Groups on challenges and issues surrounding development of Standard Operating Procedures
9:45 - 10:00	Draft report on food and occupational health concerns at local level - <i>Ms Angela Tanner, Crawley Borough Council, Crawley, United Kingdom</i>
10:00 - 10:30	Organization and resumption of working groups work (from Montreal meeting) to work in parallel to complete draft protocols - <i>Break-out rooms are available.</i>
10:30 - 10:45	<i>Coffee</i>
10:30 - 12:30	Continuation of working groups
12:30 - 13:30	<i>Lunch</i>

13:30 - 15:30	Continuation of working groups
15:30 - 15:45	<i>Coffee</i>
15:45 - 16:15	Discussion of International Scan Initiative - Health Canada - <i>Ms. Narmin Kassan, Health Canada</i>
16:00 - 17:00	Continuation of working groups
17:00 - 17:30	Sharing of draft protocols with plenary session and feedback
Day 2 Thurs. 30 Nov.	Agenda Item
09:00 - 10:30	Continuation of working groups
10:30 - 10:45	<i>Coffee</i>
10:45 - 11:00	Passenger locator card update - <i>Dr Claude Thibault</i>
11:00 - 11:30	IHR compliance assessment tool for points of entry - <i>Mr. William Cocksedge</i>
11:30 - 12:00	Ship sanitation control certificate - transition to - entry into force June 15, 2007 - <i>Mr William Cocksedge</i>
12:00 - 13:00	<i>Lunch</i>
13:00 - 13:30	<p>Report on ICAO Annex 9 changes (ICAO Standards and Recommended Practices and the Aircraft General Declaration) - <i>Dr Anthony Evans (ICAO)</i></p> <p>List of signs and symptoms of a potential communicable disease for aircrew - relevance to other forms of transport</p> <p>Health part of the Aircraft General Declaration - public health use and purpose - is a more detailed form needed?</p>

13:30 - 15:30	Continuation of working groups
15:30 - 16:00	<i>Coffee</i>
16:00 - 17:30	Continuation of working groups
Day 3 Fri. 1 Dec.	Agenda Item
09:00 - 10:30	Continuation of working groups
10:30 - 10:45	<i>Coffee</i>
10:45 - 12:00	Continuation of working groups
12:00 - 13:00	Lunch
13:00 - 15:30	Continuation of working groups
15:30 - 16:00	<i>Coffee</i>
16:00 - 17:00	Sharing of draft protocols with plenary session and feedback
17:00 - 17:30	Planning next steps for field testing etc. of protocols Closure

Appendix 2

LIST OF PARTICIPANTS

MEETING OF THE INFORMAL TRANSPORTATION WORKING GROUP RE GUIDANCE FOR IMPLEMENTATION OF IHR(2005) AT POINTS OF ENTRY

*British Columbia Institute of Technology (BCIT)
Vancouver, Canada*

*28 November - Strategic Advisory Group
29 November - 1 December 2006*

Ms Alyson Baker

Senior Advisor (Biosecurity)
Environmental Health
Public Health Directorate
Ministry of Health
P.O. Box 5013
Wellington, New Zealand

Mr Andre Basse

Head of the Protocol Division
OIC National Agency
Immeuble Tamaro
Rue Mohamed Vxjules Ferry
BP 23592
Dakar, Senegal

Mr Dennis R. Brodie

Manager - Legislative and Regulatory Policy Group
Centre for Emergency Preparedness and Response
Public Health Agency of Canada
Room 218D
100 Colonnade Rd. N.
Ottawa, ON

Mr Colin Browne

Environmental Health Specialist (Ports)
Ministry of Health
Jemmotts Lane
St. Michael
Barbados

Ms Susan Courage

Operations Coordinator
National Quarantine Service
Public Health Agency of Canada
1st Floor, Room 096B, A.L.6201A
100 Colonnade
Ottawa, Ontario
K1A 0K9

Dr Elaine H. Cramer
Quarantine Medical Officer
Public Health Agency of Canada
Quarantine Services
YVR PO Box 23671
Richmond BC
V7B 1X8

Dr Tim Eckmanns
Fachgruppe 32 (Surveillance)
Abteilung Infektionsepidemiologie
Robert Koch-Institut
Seestraße 10
13353 Berlin

Dr Anthony Evans
Chief
Aviation Medicine Section
International Civil Aviation Organization
999 University Street
Montreal, Quebec
Canada H3C 5H7

Mr David Franks
National Operations Manager
Airports Program
Australian Quarantine & Inspection Service (AQIS)
GPO Box 858
Canberra ACT 2601
Australia
AQIS

Dr Christian Frederickson
Medical Entomologist/ Parasitologist,
Caribbean Epidemiology Centre, PAHO/WHO
16-18 Jamaica Boulevard,
Federation Park, St. Clair.
Port of Spain, Trinidad.

Dr Walter Gaber
Vice President Human Resources Frankfurt Airport
Medical Director Fraport AG
Medical Adviser ACI World

Dr James Gibson
Public Health Director
P&O Princess Cruises International
24306 Town Center Drive
Santa Clarita, CA 91355

Ms Narmin Kassam
Senior Policy Advisor
Health Canada - Workplace Health and Public Safety Program
Public Health Bureau

Mr Henry Kong
Chief Port Health Officer
Port Health Office
18/F, Wu Chung House,
213, Queen's Rd East,
Wanchai, Hong Kong

Ms Patricia Lemay
Director
Public Health Bureau
Health Canada
9-061, 269 Laurier Avenue West
Ottawa, Ontario K1A 0K9
Canada

Dr Daniel Lins Menucci
Technical Adviser, International Affairs
Secretaria de Vigilância em Saúde
(Health Surveillance Secretariat Office)
Ministério da Saúde (Ministry of Health)
Esplanada dos Ministérios, bloco G - Sala 141 - Ed. Sede
Cep: 70.058-900 - Brasília - DF

Dr Kiren Mitruka
Medical Officer
CDC Miami Quarantine Station
Miami International Airport
P.O Box 996488
Miami, Florida 33299-6488

Dr Christie Reed
Medical Epidemiologist
Travelers' Health
National Center for Infectious Diseases
Centers for Disease Control and Prevention
1600 Clifton Road, NE, MS-E03
Atlanta, GA 30333
USA

Ms Donna Spalding
Director Administration
North West Cruise Ship Association
100 - 1111 W. Hastings Street
Vancouver, BC V6E 2J3

Ms Angela Tanner

Head of Environmental Services (Food and Occupational Health)
Crawley Borough Council
Town Hall
The Boulevard
Crawley, UK
RH10 1UZ

Dr Grant Tarling

VP, Fleet Medical Officer,
P&O Princess Cruises International
24306 Town Center Drive
Santa Clarita
CA 91355

Dr Claude Thibeault

IATA Medical Advisor
800 Place Victoria
P.O. Box 113
Montreal, Quebec H4Z 1M1
Canada

Mr Steve Waterman

Senior Epidemiologist/Quarantine Medical Officer
Division of Global Migration and Quarantine
Centers for Disease Control and Prevention
3851 Rosecrans Street P.O. Box 85524
San Diego, CA 92138-5524

Mrs Sandra Westacott

Team Leader
Port Health Services
Southampton City Council
Meridians House
7 Ocean Way,
Ocean Village
Southampton
SO14 3TJ

Mr Steve Williams

Director of Medical Operations
Carnival Cruise Lines
3655 NW 87th Avenue
Miami, FL 33178

Mr Yonglei Xue

Department of Health Quarantine of AQSIQ
No. 9 Madiandonglu, Haidian District
Beijing 100088 China

World Health Organization

Mrs Ruth Anderson

Department of Epidemic and Pandemic
Alert and Response (EPR)
World Health Organization
20, Avenue Appia
CH-1211 Geneva 27
Switzerland

Mr William Cocksedge

9656 Random
Black Point, BC V8A 4Z2

Dr Max Hardiman

Department of Epidemic and Pandemic
Alert and Response (EPR)
World Health Organization
20, Avenue Appia
CH-1211 Geneva 27
Switzerland

Dr Guénaél Rodier

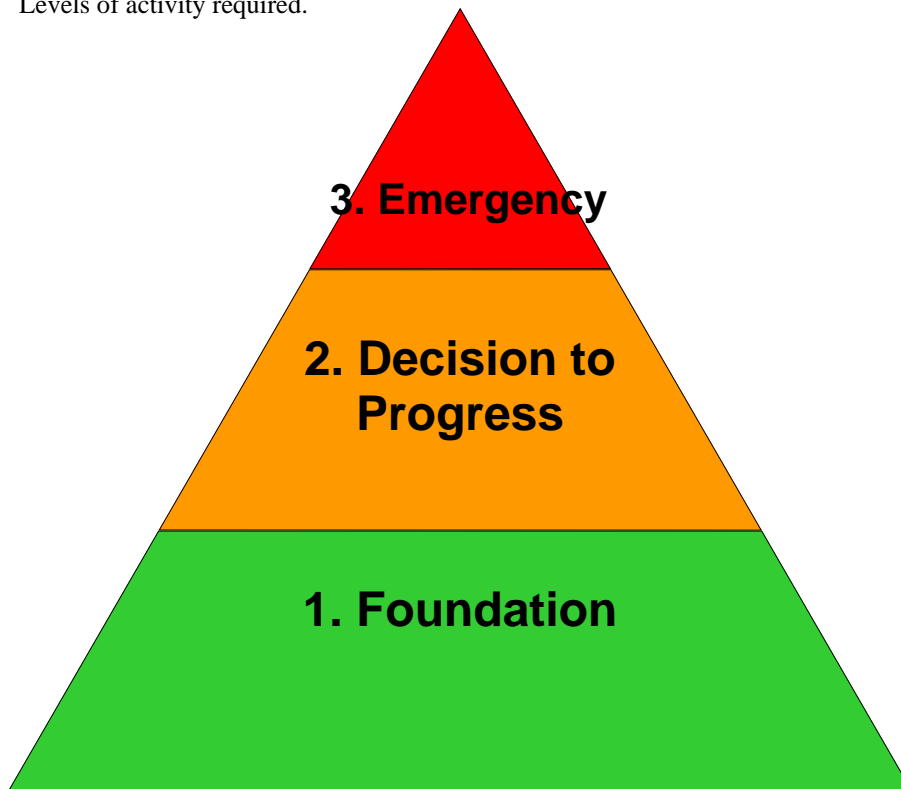
Department of Epidemic and Pandemic
Alert and Response (EPR)
World Health Organization
20, Avenue Appia
CH-1211 Geneva 27
Switzerland

APPENDIX 3 One document plan

.....This section would be somewhere towards the beginning of our guidance, probably in the introduction.....

This guidance is designed to assist in the development of standard operating procedures, which in turn will enable compliance with the International Health Regulations 2005. Within each Standard operating procedure there are three levels of activity, as indicated in Fig. x, below.

Fig. X
Levels of activity required.



Level 1: Foundation Level.

The requirements at this level describe the activities that need to be carried on a day-to-day or routine level. They form the foundations on which to build an emergency response. Without this foundation in place, it would be difficult, if not impossible to escalate to an effective emergency response. An example might be that of having a regulated refuse disposal system, controlling refuse leaving the site. Failure to have such a system would mean that if a problem was discovered which needed refuse to be retrieved and quarantined, it might be difficult to trace it.

Many of the activities at this level involve creating, running and monitoring systems, with written procedures. These drive consistent good practice which can be measured. This means that if anomalies arise they can be quickly identified. An example might be where the number of sick passengers arriving on flights from a specific area increases above “normal” levels: only regular monitoring of sick passengers will enable to identify a baseline for what is “normal” level.

Level 2: Decision to Progress

This is a transitional phase, where an anomaly has been identified. The normal foundation levels of activity are continuing, but there is now a question as to whether additional activities are required. This will be a fact finding period to discover the degree of response required. It is likely that the foundation systems will be reviewed as a result of the anomaly to check that they are operating and being monitored correctly. An example of this might be where an attempt to track a sick passenger reveals that the information collected was insufficient to enable this to happen.

At the end of the fact finding period, a decision will be made either to return to the Foundation level or to escalate to the Emergency level.

Level 3: Emergency Level

The requirements at this level describe the activities that need to be carried on in the case of an emergency. This means that the day-to-day or routine activities may be added to or replaced, depending on the nature of the emergency. An example of this might be use of the standard passenger locator card: the card will be held by operators (e.g. the airports) and transporters (e.g. the airlines), then when an infectious disease is identified in an area, it is completed for every passenger returning from that area.

..... Once the SOPs are complete, we would then add in a paragraph to say how this fits with the chapters in the guidance.....

APPENDIX 4

ENVIRONMENTAL SERVICES DIVISION

Contact: **57139 Crawley 1** Your Ref:
Direct Line: Our Ref:
Direct Fax: Email:
DX: Date:

Dear Sir

Airline Questionnaire :-

**Aircraft as Food Premises The Ships and Aircraft (England and Scotland) Order, 2003
Food Hygiene (England) Regulations, 2006
Regulation (EC) 852/2004 of the European Parliament and of the Council on the Hygiene of
Foodstuffs**

Following the issue of the Food Law Code of Practice (England) and Food Law Practice Guidance (England) food enforcement authorities are obliged to follow an approved procedure.

This requires the enforcing food authority to obtain information from airlines in order to establish if they have documented food safety systems and ensure that they have on-board controls and their suppliers of water and food to the aircraft are satisfactory and reputable.

The Enforcing Authority in obtaining the information relating to the airline's policy and procedures is obliged to afford the appropriate confidentiality regarding information gained in the course of their investigations.

The attached questionnaire has been developed using the Code of Practice and Guidance in order to obtain sufficient information for us, the enforcing Food Authority covering Gatwick Airport, to make a proper risk assessment. This will then enable boarding of aircraft to be carried out using a risk based approach to check high risk situations and to verify documented systems are being applied as indicated on the airline return.

You should be aware that if you operate from other European airports, enforcing food authorities may require similar information. It is advisable that you keep a copy of the completed questionnaire and any attachments. These copy details could then form the basis of information other authorities may require if requested and any request from us for updating of information in the future.

I would also advise you that changes in operation or procedures, including suppliers, should be monitored and recorded so that further requests for information, such as changes of suppliers, can be more easily provided by yourselves if required.

For your information, the definition of "Food" means any substance or product whether processed, partially processed or un-processed, intended to be, or reasonably expected to be ingested by humans and includes for example chewing gum, drink and water.

If you wish to discuss any detail regarding the questions, please contact Paul Baskerville at the Town Hall office on 01293-438559, or Iain Pocknell at the Airport office on 01293 507447.

Yours faithfully

APPENDIX 4
Crawley Borough Council Airline Questionnaire

Please complete the following questionnaire and return with any additional sheets of information properly identified to your airline and referenced to the Questionnaire number :

To:-

Environmental Services Department
Crawley Borough Council
Town Hall
The Boulevard
CRAWLEY
West Sussex
RH10 1UZ

Any questions relating to this form should be directed to

1. Airline Contact Information

1.1 Name of airline:

1.2a Address of airline. United Kingdom Registered Office for Correspondence?

.....
.....

1.2b. If no UK office, Handling Agents Office

.....
.....

1.3 Contact details for food safety enquiries/correspondence:

Named contact:

Address of contact if different from above:

Telephone number:

Fax number:

Email address:

1.4 Do you have a Home Authority agreement. Yes No

If Yes please provide Name Address and contact details :-

2. **Details of Airline Operation**

2.1 Aircraft operated by airline: **(please use separate sheet if required)**

Type of Aircraft	Number of Aircraft	Does Aircraft have Facility for Refrigeration of Food Carts (Yes or No)

2.1.1. If refrigeration is provided, is it monitored and records kept against the aircraft flight log for each flight to demonstrate it is switched on and in proper working order.

Yes

No

2.2 **Please provide separate list of routes flown and indicate those which involve night stop-overs and those which are back catered.**

Those which are back catered please advise if they are:-

1. Top loaded in cabin, 2. belly loaded, 3. include foods that allow microbiological growth requiring temperature control.

Please use format below (Y = Yes and N = No)

Route flown using airport codes e.g: LGW – DFW – etc	Stopover Y/N	Back catered Y/N	1.Y/N	2.Y/N	3.Y/N

4. **Availability of documented systems to demonstrate provision of Food Safety to Internationally agreed standards (ITCA; IFSA)**

4.1 Does the airline have a documented company food safety system with monitoring and recording?

For (a) checking deliveries onto the aircraft Yes No

For (b) On board checks up to the point of service Yes No

4.2 Does the airline legally contract the supplier to make food to a fixed composition specification to enable allergy declarations to be made on the agreed specification?

Yes No

4.3 Does the airline identify high-risk foods (e.g. cold plate meals which require temperature control) and provide monitoring and recording of control of these products up to the point of service?

Yes No

4.3.1 Does the airline monitor and record for each service the temperature of foods that should be kept chilled?

Yes No

4.4 Does the airline have a policy to restrict or exclude certain products of potential extremely high risk (e.g. unpasteurized cheeses; shellfish)?

Yes No

4.5 Were re-heating of food takes place does the airline monitor and record for each oven on each service the regeneration temperature achieved?

Yes No

4.6 Does the airline have any routes where food is manipulated on board (i.e. plating cold or hot food; cooking food on board excluding re-heating only)?

Yes No

If yes, provide details of routes to which this applies.

.....
.....
.....

5. Food Handlers' (Cabin Staff) Knowledge to establish awareness of Food Safety issues

5.1 Are they provided with up to date **guidance** notes/explanatory notes; and/or/**training** commensurate with food handling activity?

	Guidance		Training	
Covering personal hygiene	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Handling of food	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Cross-contamination issues arising from other duties, e.g. handling sick bags, cleaning lavatories in flight	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Food temperature monitoring and control	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Personal health status including excluding from work when unwell (including when at work and stop-overs)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is refresher training given?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, how frequently is it carried out?	12 - 24 months <input type="checkbox"/>		24 – 36 months <input type="checkbox"/>	

5.2 Do you provide information on genetically modified foods?

Yes No

5.3 Do you provide information of full ingredients to meet allergy risks/special meal requirements?

Yes No

5.4 Do you keep training records?

Yes No

6. Details of Food providers to provide traceability and assurance that Food Safety requirements are in place.

6.1 Are you able to provide details of flight caterers and/or nominated companies assembling meals (including details of companies transporting meals if different from the producer) should you be required to do so?

Yes No

7. **Establishing auditing and monitoring controls of flight caterers and food suppliers**

- 7.1 Do you audit and monitor flight catering companies? Yes No
- 7.1.2 Is this by questionnaire? Yes No
- 7.1.3 Is this by visit to the premises? Yes No
- 7.2 Are airline nominated suppliers audited and monitored? Yes No
- 7.2.1 Is this by questionnaire? Yes No
- 7.2.2 Is this by visit to the premises? Yes No
- 7.3 Are temperature checks made of food on delivery to the aircraft? Yes No
- 7.4 Are checks made of food on delivery to the aircraft to ensure it is satisfactory and within date code?
- Yes No

8. **Food labelling to ensure Food Safety**

Some passengers may have food intolerances or allergies

- 8.1 Are meal ingredients available to airline customers? Yes No
- 8.2 If Yes, is this when
- a) purchasing ticket? Yes No
- b) on the aircraft itself? Yes No
- c) if other please specify?.....
- 8.3 Do you ensure that food and water Supplied to the aircraft meets European Union and International Standards? Yes No

9. **Ensuring food and water safety**

9.1 Are you able to provide details of companies supplying drinking water should you be required to do so?.

Yes

No

9.1.1 **Water:**

Are checks in place and records kept for potable drinking water supplies regarding

(a) Source?

Yes

No

(b) Use of bowsers?

Yes

No

(c) Cleaning/disinfection of storage tanks?

Yes

No

Are frequency and effectiveness of systems monitored and recorded?

Yes

No

9.2 **Food:**

9.2.1 Is there a temperature monitoring and recording system for each service?

Yes

No

9.2.2 Where you operate return/back catering, does storage take place within the hold area for foods which require temperature control?

Yes

No

9.2.3 Is the hold temperature monitored and recorded for each sector?

Yes

No

9.2.4 Where you operate return/back catering does storage take place within the cabin area for foods that require temperature control.

Yes

No

9.2.5 Do you use insulated containers to maintain the chill temperature of those foods which allow microbiological growth?

Yes

No

9.2.6 Do you use ice-packs or similar to maintain the chill temperature of foods?

Yes

No

9.2.7 Do you implement **time control for temperature controlled foods** where maximum stated temperatures may have been exceeded?

Yes

No

- 9.2.8 Do you have documented systems/controls in place for flights/routes with return catering including catering over a number of Sectors Yes No
- 9.2.9 Do you include temperature controls? Yes No
- 9.2.10 Do you include shelf-life control? Yes No
- 9.2.11 Are contingency arrangements in place for supply/use of food on delayed flights? Yes No

10. Pest Control provisions

- 10.1 Have you a pest control contract? Yes No

If Yes :

Name and Address of Company	Contact Details	Telephone No.

- 10.2 Do you have a pest control monitoring and recording system? Yes No

11. Cleaning Provisions

- 11.1 Cleaning
Do you have a cleaning contract? Yes No

If yes:

Name and Address of Company	Contact Details	Telephone No.

- 11.2 Do you have cleaning schedules? Yes No
- 11.2.1 If yes, are these monitored as to the effectiveness of the cleaning regime? Yes No
- 11.3 Is cleaning of the food storage/food handling areas and other areas carried out by different personnel and equipment to avoid cross-contamination? Yes No
- 11.4 **Waste Control**
Who removes catering waste(including items in contact with food) from the aircraft (**tick all that apply**)
- 11.4.1 Flight Catering Company
- 11.4.2 Aircraft Cleaning Company
- 11.4.3 Other, if so please specify
- 11.4.4 Do you know who carries the waste from the airport to the disposal site? Yes No
- 11.4.4a** If yes, please state:
Name of Company
- Address of Company
-
- Contact Name:
- Tel No:
- 11.4.5 Do you know the location of the Landfill site/ Incinerator where waste from the aircraft is disposed? Yes No
- 11.4.5a If yes, please state:
Name of Company:
- Address of Company:
-
- Contact Name:
- Tel No:
- 11.4.6 Is the site of final disposal stipulated in your cleaning contract? Yes No

12. Provisions to ensure Food Safety and Standards are met

Sampling

12.1 Is sampling of food and water carried out by the airline? Yes No

12.1a If yes, is this sampling for: (tick boxes that apply)

12.2 Microbiological Examination in an accredited Laboratory?

12.3 Chemical Analysis in an accredited Laboratory?

12.4 Other, please specify
.....
.....

If you have any further comments please add below.

Thank you for taking the time to complete this questionnaire.

EH/Food\2006\May\PBAirline Questionnaire

October 16th, 2006

International Research Scan: Public Health Protection On Conveyances
FINAL DRAFT - Not for distribution yet

APPENDIX 5



Health Canada is seeking assistance in gathering information on existing public health measures for conveyances and their ancillary services.

Health Canada's mandate includes the protection of public health on railways, ships, aircraft and all other methods of transportation, and their ancillary services. The new World Health Organization's International Health Regulations include updated provisions on public health measures relating to conveyances, goods and cargo and will come into effect in June 2007. Canada has been a strong supporter of the need for revised International Health Regulations and is committed to their implementation.

In support of this commitment, Health Canada is performing a scan to document the current public health legislation, protocols, standards and programs across 15 countries. This scan will inform Health Canada's strategy to achieve compliance with the International Health Regulations and its on-going work to continually improve public measures in Canada. A summary report will be shared electronically with all participants by February 2007. The countries included in this scan are Australia, Barbados, Brazil, China, England, France, Germany, Italy, Japan, Mexico, New Zealand, Russia, Senegal, South Africa and the United States. Health Canada may make use of the information it gathers in future discussions and publications.

Your co-operation in completing the attached questionnaire by <date> and returned to <e-mail address> would be appreciated. If you are not the appropriate person to provide this information, please forward the questionnaire to someone in your organization able to respond and provide us with their contact information. Should you have any questions, please them direct to this e-mail address or Narmin Kassam at 705- 493-1232.

Thank you for your support.

Patricia Lemay
Director, Public Health Bureau
Workplace Health and Public Safety Programme
Health Canada

APPENDIX 6

PUBLIC HEALTH PASSENGER LOCATOR CARD

PUBLIC HEALTH PASSENGER LOCATOR CARD			
<p>Public Health Passenger Locator Card to be completed when public health authorities suspect the presence of a communicable disease. The information you provide will assist the public health authorities to manage the public health event by enabling them to trace passengers who may have been exposed to communicable disease. The information is intended to be held by the public health authorities in accordance with applicable law and to be used only for public health purposes.</p>			
Flight Information			
1. Airline and Flight Number		2. Date of arrival	3. Seat Number where you actually sat on the aircraft
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Airline	Flight Number	DD MM YYYY	
Personal Information			
4. Name			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Family Name		Given Name(s)	
Your Current Home Address (including country)			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Street Name and Number		City	State/Province
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country		ZIP/Postal Code	
Your Contact Phone Number (Residential or Business or Mobile)			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country code		Area Code	Phone Number
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
E-mail address		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Passport or Travel Document Number		Issuing Country/Organization	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Contact Information			
5. Address and phone number where you can be contacted during your stay or, if visiting many places, your cell phone and initial address			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Street Name and Number		City	State/Province
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country		ZIP/Postal Code	Telephone Number (including country code) or mobile phone number
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
6. Contact information for the person who will best know where you are for the next 31 days, in case of emergency or to provide critical health information to you. Please provide the name of a close personal contact or a work contact. This must NOT be you.			
a. Name			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Family Name		Given Name(s)	
b. Telephone Number			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country code		Area Code	Phone Number
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
E-mail address			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
c. Address			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Street Name and Number		City	State/Province
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country		ZIP/Postal Code	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
7. Are you traveling with anyone else? YES/NO Circle appropriate response If so, who? (name of Individual(s) or Group)			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

ATTACHMENT TO MODEL SHIP SANITATION CONTROL EXEMPTION CERTIFICATE/SHIP SANITATION CONTROL CERTIFICATE

Areas/facilities/systems inspected	Evidence found	Sample results	Documents reviewed	Control measures applied	Re-inspection date	Comments regarding conditions found
Food						
Source						
Storage						
Preparation						
Service						
Water						
Source						
Storage						
Distribution						
Waste						
Holding						
Treatment						
Disposal						
Swimming pools/spas						
Equipment						
Operation						
Medical facilities						
Equipment and medical devices						
Operation						
Medicines						
Other areas inspected						

Indicate when the areas listed are not applicable by marking N/A.

