
The Shaw Centre, 55 Colonel By Drive, Ottawa, ON K1N 9J2, Canada

Briefing for New Board members, Pre-Board Constituency and Executive Committee Meetings

Wednesday, 17th May 2017, (starting 16:30)

**The Partnership's 20th Board Meeting
Thursday, 18th and Friday, 19th May 2017**

**The Partnership's Board Reception
Thursday, 18th May 2017**

**The Partnership's Executive Committee Meeting
19 May 2017 (60 minutes after the Board meeting's closure)**

DRAFT ANNOTATED AGENDA

The Partnership's 20th Board Meeting objectives are to:

- discuss progress on the Partnership's 2017 workplan implementation, including the EWEC focus areas: key strategic opportunities, including partner and constituency engagement;
- discuss and guide on closer alignment of core partners within the EWEC architecture, and decide on immediate implications for PMNCH, particularly one branding, one website, one advocacy strategy and one joint work plan;
- discuss strategic issues that impact on EWEC focus areas and guide on necessary implication for PMNCH action, position, function and role; and
- decide on objectives and proposed governance structure for the 2018 Partners Forum.

Note for Observers

The Partnership's Board is pleased to welcome a number of Observers to this Board meeting and its associated events. The Observers will be welcome to attend both days of the Board meeting, noting that there will be some discussions and sessions that will be restricted to Board Members and Alternates only – these are noted in the Agenda below.

The Board Chair will welcome contributions to the open discussions during the two days from Observers, whilst noting that Board Members and Alternates will have priority.

Participation

The Executive Committee has been consulted on attendance of the 20th Board meeting. The agreement was for attendance to be limited to:

- Board members and alternates
- Substitutes may attend on behalf of Board members or alternates, subject to agreement with the constituency Chair;
- Special Advisers to the Board leadership and Ministers of Health may attend;
- Up to 3 observers from each constituency, with an exception for the NGOs as they have five new Board representatives and therefore, attending this Board would be part of their induction
- The Partner Government constituency is represented at this Board meeting by C.K. Mishra Government of India, Tinu Taylor, Government of Nigeria and Fannie Kachale, Government of Malawi. H.E. Minister of Health of Nigeria and Tanzania could not attend due to last-minute emergencies.

Venue

- Pre-Board meetings will take place on 17th May at the Shaw Centre (16:30-22:00 Ottawa time)
- Board Reception will take place on 18th May at 18:30-20:00 at the Colonel by Foyer South, Shaw Centre
- The first day of the Board meeting will take place on 18th May, 09:00-18:00 at Canada Hall 3, Shaw Centre
- The second day of the Board meeting will start at 08:30 on 19th May and end at 14:50, in Canada Hall 3, Shaw Centre
- The Board meeting will be followed by a one-hour Executive Committee meeting (15:00-16:00) at Canada Hall 3, Shaw Centre

PMNCH Secretariat Room is on the ground floor of the Shaw Centre "Showroom 1A".

Roles and management of the event

Board Chair

Graça Machel not be attending the Board meeting but have provided inputs to the Board agenda via email to the Board leadership. Mrs Machel's Special Adviser, Leila Akahloun will be attending the Board meeting as observer.

Board vice-Chair

C.K. Mishra

Role: Chair the first day of the Board meeting and provide opening remarks during the Board reception

Board vice-Chair

Interim vice-Chair, Ann Starrs

Role: Chair the EC during its meetings on 17 and 19 May, chair the second day of the Board meeting and present on behalf of the EC and Governance & Nominations Committee.

Board vice-Chair

Vice-Chair, Gillian Turner

Gillian has been approved as the new Board vice-Chair during the virtual Board meeting on 19 April.

Gillian will have her handover meeting with Ann Starrs in Ottawa and will formally take her role after the May Board meeting

Role: During the Ottawa Board meeting, Gillian will give present agenda item 6 "EWEC Governance and Institutional Review".

The vice-Chairs are warmly encouraged to contribute to all sessions, to ensure that all key issues (noted below) are aired, discussed and resolved.

Seating Arrangements

- **Board Plenary sessions:** Board style for Board Members. Rows of seats on the sides for alternates, followed by rows of seats for observers. The head table will have C.K. Mishra, Ann Starrs, Gillian Turner, Flavia Bustreo and Helga Fogstad. Plenary sessions will be recorded - except for the closed session of the Board.
- **Breakout sessions:** There are no breakout sessions in this meeting.
- **Closed session:** On the first day, Thursday, 18 May, lunch, **12:30-14:00, will be a closed session for Board members only in room: Canada Hall 3.** Board alternates, special advisers, observers and the secretariat will not join. Helga Fogstad will only attend if requested.

Other Events

- **Executive Committee:** The Executive Committee will meet on Wednesday, 17 May over dinner at 20:00-22:00, in room 211 at the Shaw Centre, The meeting will be chaired by Ann Starrs
- **Briefing Session for New Board Members/ Alternates:** On Wednesday, 17 May, 16:30-17:30, Emanuele Capobianco will give a briefing to new Board members and alternates in the Meeting Room 211 at the Shaw Centre
- **Pre-Board Constituency Meetings:** On Wednesday, 17 May from 17:30-19:30, the constituencies will have their pre-Board meetings in the Shaw Centre. Meetings will be chaired by the constituency chairs
- **Board Reception:** The Board will host a reception for all Board meeting participants and local partners at Colonel by Foyer South, Shaw Centre
- **Launch of the Endline Evaluation H6 Programme:** The launch will take place during the Board lunch on Friday, 19 May from 12:00-13:00 in Meeting Room 211, Shaw Centre. The launch will start with a 15-20 min presentation followed by Q&As and open discussion- Natalia Kanem will chair the session.

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PRE-BOARD MEETINGS

Wednesday, 17 May 2017

16:30-17:30 Briefing session for new Board Members & Alternates

- Meeting Room 211

17:30-19:30 Pre-Board constituency meetings

- Academic, Research & Training Institutes/ Healthcare Professional Associations: Meeting Room 105
- Adolescents & Youth: Meeting Room 106
- Donors & Foundations: Meeting Room 103
- Non-Governmental Organizations: Meeting Room 104
- Private Sectors: Meeting Room 107
- UN Agencies: Jim Durrell Boardroom

20:00-22:00 Executive Committee meeting over dinner, Meeting Room 211

EC members only

Thursday, 18 May 2017 - Day 1 of the Board Meeting

- Meeting will take place at Canada Hall 3
 - Mr C.K. Mishra, Government of India & Board Vice-Chair will chair the first day Board meeting
 - Coffee breaks will be served in the conference room
 - Sessions are recorded except during group discussions and closed sessions
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Desired Outcome of Day 1- The Board to:

- Note and discuss updates (October 2016-May 2017) from the EC, Governance and Nominations Committee, Finance Committee & the Executive Director
- Note progress on the Global Strategy Progress Report and discuss content and key messages
- Note outcome from the EWEC High Level Steering Group meeting on 21 April 2017
- Decide on PMNCH closer alignment with EWEC: one brand, one website, one advocacy strategy & joint workplan
- Decide on the proposed Governance & Institutional Review of the EWEC architecture and approve establishing a EWEC Governance & Institutional Review Committee

09:00 – 09:45 **Opening Ceremony**

- **Welcome to new Board Vice Chair, members and guests, Mr C.K. Mishra, Government of India & Board Vice-Chair (5 min)**

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- I would like to warmly welcome Mr Peter Boehm, Deputy Minister of International Development, the Government of Canada, Our Board members, alternates, dignitaries and participants, particularly representatives from the Governments of Malawi, Nigeria and Tanzania.
- On behalf of the Board of the Partnership for Maternal, Newborn and Child Health, I would like to deeply thank the Government of Canada for hosting our Board meeting and its associated events. We are grateful for all the support and cooperation.
- It is very unfortunate that our Board Chair, Mrs Graca Machel is not able to be with us today, Mrs. Machel sends her apologies for not being physically present for The Partnership's 20th Board Meeting due to previously scheduled commitments, but wishes us a fruitful and productive meeting.
- Mrs Machel has been closely following the Board meeting planning and agenda creation, reviewed all the documents presented for discussion, and given thoughtful consideration to upcoming deliberations. She provided the inputs to several agenda items, which we will be transmitting to you when the relevant agenda items will be discussed.
- Mrs Machel looks forward to the outcomes of our deliberations and sends her appreciation for your continued hard work in ensuring the health and well-being of women, children and adolescents globally.
- I would like to particularly welcome our new Board vice-Chair Gillian Turner from DFID (Donors & Foundations constituency). Also, our new Board members and alternates, namely:
 - **From The Global Financing Mechanisms Constituency:**
 - Anuradha Gupta, Deputy Chief Executive Officer, GAVI
 - **From Healthcare Professional Associations Constituency:**
 - Zulfiqar Bhutta, International Paediatrics Association and Co-Director for the Centre for Global Child Health, The Hospital for Sick Children;
 - **From NGOs Constituency:**
 - Thiago Luchesi, Advocacy Advisor, Child Survival and Health, Save the Children International;
 - David Fleming, PATH's Vice President;
 - Angela Chaudhuri, Director, Swasti Health Resource Centre;
 - Hannah Bowen, Director, ACTION Secretariat
 - Lisa Hilmi, Executive Director, CORE Group
 - Victor Lansana Koroma, Executive Director, Health Alert-Sierra Leone
 - Katja Iverson, CEO, Women Deliver
 - **From Private Sector Constituency:**
 - Emma Clark, Director, Maternal, Newborn, and Child Health, Chemonics International
 - Jane Thomason, CEO, Abt Associates in Australia
 - **From The United Nations Agencies Constituency:**
 - Sameera M. Al Tuwaijri, Global Lead, Population and Development, The World Bank;

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- Yannick Glemarec , Assistant Secretary-General & Deputy Executive Director Policy and Programme, UN Women
- Luis Loures, Deputy Executive Director, UNAIDS
- I would like to warmly thank Ann Starrs, who has been doing a tremendous job in multiple leadership roles for almost a year as the interim Board vice-Chair, Chair of the Executive Committee, as well as Chair of the Governance & Nominations Committee. Thank you very much Ann, for your time, commitment and outstanding leadership in PMNCH.
- Thank you and welcome to you all once again
 - I am pleased to now handover to Mr Boehm to give some remarks from the Government of Canada and set the scene with a brief talk on Women, Children and Adolescents Health in a Shifting Global Health and Development Landscape .
- **Welcome Remarks and Setting the Scene: Women, Children and Adolescents Health in a Shifting Global Health and Development Landscape, by Peter Boehm, Deputy Minister of International Development, the Government of Canada (40 min)**
- Mr Boehm may not stay until 09:45 but his office asked us to allow him this time just in case he wishes to open up the floor for Q&As after he gives his talk. He will manage him time slot
- Helen Scott, Executive Director, the Canadian Partnership for Women and Children's Health may give a few remarks after Mr Boehm on outcome of the Adolescents Conference (*to be confirmed*).

09:45 – 09:55 **ITEM I – Approval of previous Board minutes and Declaration of Conflict of Interest**

Mr C.K. Mishra, The Partnership's Board Vice-Chair

- Board Approval of the minutes of the 19th Board Meeting, Maputo, 26-27 October 2016
- Board members declaring any conflicts of interest
- Welcome back to the Board meeting before we start our session and hear the updates from the Committees and the Executive Director, I would like to ask any Board member participating at this meeting to let the Board know if they have any perceived or known Conflicts of Interest as per the items listed in the Agenda for this meeting. This will be noted in the Minutes. In general, and without limitation, conflicts may be deemed to exist in the following situations:
 - Where a Board Member's or Board Member Representative's (or an Associated Person / Institution, or member of his/her Constituency) Financial or Influence Interest is related to a decision by the Board or any of its committees.

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- Where the Board Member's or Board Member Representative's actions create the perception that such Board Member or Board Member Representative is using his or her role within PMNCH for personal benefit or for the direct financial benefit of an Associated Person / Institution, or member of the Board Member's Constituency.
- Last point for this item is to approve the minutes of the 19th Board meeting, which took place in Maputo, 26-27 October 2016. Does anyone have comments on the minutes? Otherwise, we will consider this as approved.
- Over to you Ann to give the update from the Executive Committee followed by the Governance & Nominations Committee update.

09:55 – 11:00 ITEM 2 – Update from October 2016 to May 2017

For Information

Outcome: The Board to note update from the Executive Committee, Finance Committee and the Executive Director

- Update from the Executive Committee, *Ann Starrs, Board Vice-Chair a.i. and EC Chair* (10 min)
- Update from the Governance & Nominations (G&N) Committee, *Ann Starrs, G&N Committee Chair* (5 min)
- Update from the Finance Committee and Resource Mobilization Task Force, *Natalia Kanem, Finance Committee Chair* (10 min)
- Update from the Executive Director on progress to-date, *Helga Fogstad, Executive Director* (15 min)
- Q&A (20 min)

Briefing Notes:

- The update from the **Executive Committee (EC)** is business as usual under the new mandate of the Board having delegated operational decision making and oversight to the EC
- The update from the **Governance & Nominations Committee** will mainly focus on implications of the Governance Strengthening Process on the mandates of the Board versus the EC and clarify any related issues that were raised during the Maputo Board meeting. Ann Starrs should be thanked for her exceptional role in leading a lengthy and complicated governance process and for her leadership of the Committee and related work.
- The **Finance Committee** has recently been established with all its members and Chair being new to the Committee. UNFPA is doing a great job in leading the Committee and is proactive about it. UNFPA should be commended for their leadership and support. Also, a call to the Board to support the Finance Committee and the PMNCH resource mobilization efforts is needed.
- The **Executive Director's** update is the first since Helga joined PMNCH as the new Executive Director. While the 2017 Workplan has only been approved in April, work has been progressing steadily, and PMNCH pioneered in aligning with the EWEC Partners Framework. Also, the financial situation has improved substantively in comparison to the same time last year.

Inputs from Mrs Graça Machel Board Chair:

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Please transmit the following message on behalf of Mrs Graca Machel regarding the Finance Committee and Fundraising: "It is critical for all Board Members to be involved in fundraising for PMNCH. She will be a part of this effort and calls on all board members to contribute in one way or another to this important cause".

11:00 – 11:15 Coffee Break

If Helen Scott will not give an update from the Adolescents Conference during the Opening Session, this will be the moment to give a quick update (to be confirmed)

11:15 – 12:30 ITEM 3 – Accountability: Global Strategy Progress Report For Guidance

Outcome: The Board to note progress on the Global Strategy Progress Report and discuss content and key messages

Presentation by *Flavia Bustreo, WHO and SO2 co-Convener* (15 min)

Discussion (60 min)

Briefing Notes:

- Flavia Bustreo as the SO2 co-Convener will manage any issues raised around this item, however, the following are some points that may be made during the discussion:
- The draft report has not been shared in advance of the Board meeting, therefore, Board members may ask to see the document
- This item is mainly an update around the Progress Report, particularly that it will not be launched at the WHA as originally planned. The report will now be launched during the High Level Political Forum, New York, July 2017.

12:30 – 14:00 Closed Lunch for Board Members only, Canada Hall 3

Lunch for all other participants at Meeting Room 211

(Agenda for the closed session has been circulated and discussed among the Board leadership via email. Helga Fogstad will only attend if requested). Mr Mishra is expected to chair this session.

14:00 – 14:45 ITEM 4 – Update from EWEC High Level Steering Group For Information

Outcome: The Board to note outcome from the EWEC High Level Steering Group meeting, April 2017, particularly EWEC Partner Results Framework

Presentation by *Nana Kuo, EWEC EOSG* (15 min)

Q&A - discussion (30 min)

Briefing Notes:

This is an update on outcome from the EWEC High Level Steering Group meeting on 21 April in Washington, including the EWEC Partners Framework. A similar update was provided to the Board on 19 April

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This agenda item sets the scene for the following two agenda items on PMNCH closer alignment with EWEC.

14:45 – 16:45 **ITEM 5 – PMNCH Closer Alignment with EWEC – One Brand, One Website, One Advocacy Strategy & Joint Workplan**

For Decision

Outcome: The Board to decide on PMNCH closer alignment with EWEC, including one brand, one website, one advocacy strategy and joint workplan

Presentation by *Ann Starrs, Board Vice-Chair a.i. and Governance & Nominations Committee Chair* (10 min)

Discussion & decision (110 min)

Briefing Notes:

The Board and the EWEC High Level Steering Group agreed to closer alignment with EWEC and PMNCH

Inputs from Mrs Graça Machel Board Chair:

Please transmit to the Board on behalf of Mrs Machel that she agrees with the proposed PMNCH approach on closer alignment with EWEC and associated timelines.

16:45-17:00 Coffee Break

17:00 – 18:00 **ITEM 6 – Strengthening the EWEC Architecture: A proposal for Improving EWEC Governance & Institutional Arrangements**

For Guidance

Outcome: Board to support the proposed Governance and Institutional Review of Every Woman Every Child Architecture and approve establishing a EWEC Governance & Institutional Review Committee.

Presentation by *Gillian Turner, DFID & Board Vice-Chair* (10 min)

Discussion (50 min)

Briefing Notes:

Potential sensitive topics:

18:30 – 20:00 **PMNCH Board Reception**

Colonel By Foyer South, The Shaw Centre, 55 Colonel By Dr, Ottawa, ON K1N 9J2, Canada

Friday, 19 May 2017 - Day 2 of the Board Meeting

- Meeting will take place at Canada Hall 3
- Ann Starrs, Guttmacher Institute & Board Vice-Chair a.i. will chair the second day Board meeting
- Coffee breaks will be served in the conference room

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- Closed Lunch for Board Members only, Canada Hall 3 and all other participants will have lunch at Meeting Room 211
- Sessions are recorded except during group discussions and closed sessions

Desired Outcome of Day 2

08:30 – 09:30 **ITEM 7 – Progress & Highlights: PMNCH 2017 Workplan** For Guidance

Outcome: The Board to note progress in PMNCH 2017 and highlighted areas of work for each Strategic Objective and guide on the way forward

Presentations by (5 min each: 20 min total):

SO1 co-Convener: Ted Chaiban, UNICEF

SO2 co-Convener: Shyama Kuruvilla, WHO

SO3 co-Convener: Thiago Luchesi, Save the Children

SO4 co-Convener: Petra ten Hoop-Bender, UNFPA

Discussion (40 min)

Briefing Notes

Potential sensitive topics:

09:30 – 10:00 **Coffee Break**

10:00 – 12:00 **ITEM 8 – Strategic Issues and EWEK Focus Areas** For Guidance

Outcome: The Board to guide on strategic issues that contribute to EWEK focus areas and PMNCH work plan and objectives

- Achieving Greater Efficiencies through Better Coordination at Country Level, presentation by Anuradha Gupta, GAVI and co-Chair, PMNCH Global Financing Mechanisms constituency- TBC (7 min)
Discussion (35 min)
- SRHR and Financing for Health: joint presentation by Betsy McCallon, White Ribbon Alliance and Chair, PMNCH SRHR Working Group and Tim Evans, World Bank (10 min)
Discussion (35 min)

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- PMNCH Adolescents Portfolio: presentation by Gogontlejang Phaladi, Gogontlejang Phaladi Pillar of Hope Organization and Chair, PMNCH Adolescents & Youth constituency (7 min)

Discussion (35 min)

Briefing Notes

Potential sensitive topics:

12:00 – 13:00 Lunch at Meeting Room 211

Launch of the Endline Evaluation H6 Programme during the Board lunch. The launch will start with a 15-20 min presentation followed by Q&As and open discussion- Natalia Kanem will chair the session

13:00 – 14:00 ITEM 9 – 2018 EWEC Partners' Forum

For Decision

Outcome: Board to decide on the proposed objectives for the 2018 EWEC Partners' Forum, governance structure, establishing a Steering Committee and the suggested terms of reference for the Committee

Presentation by John Borrazzo, USAID & the Partners' Forum Steering Group (10 min)

Discussion and Decision (50 min)

Briefing Notes

Potential sensitive topics:

14:00 – 14:30 ITEM 10 – Any Other Business

For Discussion

Outcome: Thirty minutes for Board members to raise issues that may not have been covered under any other agenda item

Open discussion

14:30 – 14:45 ITEM 11 – Review of Board Decisions

For Decision

Outcome: Board to endorse decisions taken through the two days of the Board meeting

Presentation of Board decisions, Ann Starrs, Board vice-Chair a.i. & Helga Fogstad, Executive Director

Briefing Notes

Potential sensitive topics:

14:45 – 14:50 Closing session - Board Meeting Ends

Ann Starrs, Board Vice-Chair a.i.

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****15:00 – 16:00 EC Meeting (for EC members only)**

For Guidance

Outcome: EC to reflect on the Board decisions and guide on implementation