

Information Note for Youth Delegates

World Youth Assembly for Road Safety, 23-24 April 2007

Palais des Nations, Geneva, Switzerland

1. Official Registration

All participants, including all youth delegates, must officially register for the Assembly by completing and returning the attached Conference Registration Form. Without registration, it is not possible to access the Palais des Nations. All participants must also bring a copy of the original Conference Registration Form and an official identification (passport, national identity card, etc.) to the Porte de Pregny at the Palais des Nations on the first day of the Assembly on 23 April in order to receive a grounds pass. Registration takes place on 23 April from 8:00 - 10:00. It is highly recommended that participants arrive early, as the registration process is expected to take some time. Anyone arriving later than 10:00 may be denied entry into the Salle des Assemblées during the opening ceremony.

2. Visa

WHO and UNECE cannot assist with the obtaining of a visa for Switzerland, apart from providing participants with a letter of invitation upon request. However, participants should note that Switzerland keeps strict provisions in force regarding entry into Switzerland, and will refuse entry to those not having the required visa. If the youth delegate requires an entry visa, he/she must obtain this from the Swiss consulate or diplomatic mission responsible for the necessary arrangements in the country of residence. Please note that requests for a visa should be made well in advance of departure from the country of residence. Nationals from certain countries, who have to transit via a European airport en route to Geneva, may also need to obtain a relevant transit visa in their country of residence before departing.

3. Travel

As has been indicated to Permanent Missions in Geneva, WHO or UNECE will be able to cover the costs of travel and per diem for one youth delegate representing each Member State classified as low-income or middle-income. From mid-March WHO and UNECE have begun to prepare the travel of youth delegates for whom they will be paying. **These youth delegates are advised to await instructions from WHO or UNECE before organizing their travel.** All youth delegates for whom WHO and UNECE will pay who travel by air must travel economy class. Flight deviations for personal reasons will be at the expense of the youth delegate. Travel of youth delegates representing Member States classified as high-income will not be covered.

4. Hotel

Each youth delegate is fully responsible for booking and paying his or her hotel room, as WHO and UNECE are not in a position to assist with these arrangements. However, block bookings have been made at several hotels and UN rates have been negotiated for these under the name "World Youth Assembly for Road Safety". Please refer to the attached list of hotels and their negotiated rates. Youth delegates should mention "World Youth Assembly for Road Safety" when reserving their room, in order to ensure that they use the rooms that have been block booked and that they benefit from the negotiated rates. **As the hotels cannot keep the rooms which have been block booked beyond the end of March, all youth delegates are strongly encouraged to book their rooms as soon as possible directly with the hotel.** Most hotels require a credit card guarantee to keep the room available until arrival.

5. Per Diem

For those youth delegates from low-income and middle-income countries for whom WHO and UNECE are paying, a per diem (or daily allowance) of 200 \$US will be granted to assist with covering the costs of the stay in Geneva (hotel, meals, local transport, etc.). The per diem will be paid by WHO and UNECE staff in the form of a voucher. The per diem will be dispersed at lunch time on the first day of the Assembly on 23 April from a specially marked table

outside the main Salle des Assemblées where the Assembly will take place. Youth delegates receiving a per diem can then take the voucher they receive to the UN bank at the Palais des Nations. Per diem will not be granted to youth delegates representing Member States classified as high-income.

6. Pocket money

Since per diem will not be distributed until lunch time on 23 April, all youth delegates receiving a per diem should plan to bring some hard currency with them which can be changed into Swiss francs at the airport, in order to cover costs of meals and local transport prior to the start of the Assembly. The recommended amount they should carry with them is US\$ 100, Euro 75, £ 50 or 120 Swiss francs. Delegates from high-income countries must bring enough money to cover the costs for their entire stay in Geneva.

7. Public Transport

Each youth delegate is fully responsible for local transport, including travelling between airport, hotel and the Palais des Nations, as WHO and UNECE are not in a position to assist with these arrangements. However, the public transport system in Geneva is very good. For more information, please visit: <http://www.tpg.ch/> . Please note that all hotels and hostels in Geneva will provide a public transport pass for free for the length of your stay at the hotel or hostel.

8. Interpretation and translation of the Assembly

Please note that the plenary sessions of the Assembly will be interpreted into the six UN languages: Arabic, Chinese, English, French, Russian and Spanish. Working groups will also be held in these languages, with the exception of Chinese. The programme and "Youth Declaration for Road Safety" will also be translated into these six languages.

9. Contact with Permanent Missions in Geneva

All youth delegates are encouraged to contact their respective Permanent Missions in Geneva in advance of their travel. WHO and UNECE have formally contacted the Permanent Missions in Geneva to inform them about this event, and to request their support to the youth delegates who are travelling from their respective countries. As such, the Permanent Missions in Geneva may be able to provide some support to the youth delegates during their stay. Representatives of the Permanent Missions have also been invited to attend the Assembly, so may join the youth delegates from their respective countries for all or part of the event.