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L'OFFICE INTERNATIONAL D'HYGIENE PUBLIQUE

AND

THE UNITED NATIONS RELIEF AND REHABILITATION ADMINISTRATION

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Prepared by the Office Services unit
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OFFICE INTERNATIONAL D'HYGIENE PUBLIQUE
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<tr>
<td>SOUTH AFRICA; also text of Port Health Regulations Act</td>
<td>A75-A76</td>
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<td>TANGANYIKA; also Standard Quarantine Act</td>
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<td>TURKEY</td>
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<td>1931-1939</td>
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<td>UNITED KINGDOM; also various Rules, Notices and Orders dated 1933</td>
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<td>1931-1932</td>
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<td>USSR</td>
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<td>QUARANTAINE</td>
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<td>- report on international messages for aerial navigation</td>
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<td>- text of OIHP Scheme for a Form of Messages to be used for Sanitary Declarations by Wireless before the arrival of ships</td>
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<td>1931-1939</td>
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<td>- various correspondence: informing Member States about the Scheme; of those countries that have ratified the Scheme; when Port Sanitary Regulations (related to the Scheme) will take effect; requesting Member States to designate their telegraphic address; miscellaneous correspondence on the Scheme</td>
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<td>- report on telegraphic addresses for the Permanent Committee consideration</td>
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<td>1936</td>
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<td>- report on Radio Free Practice for the Permanent Committee session, May 1936</td>
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<td>1923</td>
<td>A87-A91</td>
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<td>- use of wireless telegraphy in the application of maritime sanitary measures (South Africa)</td>
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<td>1921-1922</td>
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<td>- Radio Free Practice - Panama Canal</td>
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<td>1926</td>
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<td>- minutes of the Quarantine Commission's meeting in June 1926 and of the Permanent Committee meeting October 1926 on use of wireless telegraphy</td>
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1927
- regulations on the use of wireless telegraphy in French Ports; related correspondence and report on these regulations for the Permanent Committee meeting November 1927; view of Australia
1928
- circular letter (May 1928) recommending Member States the use of wireless for maritime sanitary messages and their replies
1928-1929
- notes on wireless messages for Permanent Committee meeting October 1928 - view of South Africa; Sweden position for the meeting May 1929; Morocco position for the meeting October 1928; British Colonies view for the meeting May 1929; in general, for the meeting October 1928 and May and October 1929
1929
- text of the "Emploi de la Télégaphie sans fil pour les opérations Quaranetaires" as distributed in May 1929
1930
- correspondence with the British Delegate on the transmission of OIEF Scheme for a Form of Wireless Messages for Sanitary Declarations for use before the arrival of ships
1930
- Quarantine Committee report on a proposal submitted by the International Code of Signals Committee and related correspondence; text of the report of the International Code of Signals Committee, London 12 December 1930 (published 1931)
1930-1931
- note for the Permanent Committee meeting May 1931 - communication from the Ministry of Colonies, Brussels - draft notes on proposed Scheme for a Form of wireless Messages for Sanitary Declarations etc. (English and French) - text of Standard Quarantine Messages
1910-1950
QUESTIONS FINANCIERES - CONTRIBUTIONS - Country Correspondence
Contents: (in general)
- correspondence with Governments, their Delegates, and with the Bank
- receipts
- Tables: situation on budgetary contributions
1913-1930
BOLIVIA
1922-1950
CZECHOSLOVAKIA
1939-1949
HUNGARY
1909-1950
PERU
1921-1949
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URUGUAY
1911-1950
USSR
1939-1946
- staff members income tax declarations for the period 1939-1946
- letter 6 February 1947 - reimbursement of income tax paid by a retired staff member

QUESTIONS FINANCIERES - TRAITEMENTS

Contents:

1940
- excerpt of the Finance and Accounts Commission's report, 15-16 January 1940, on salary and cost of living adjustments

1947
- reports to the President of the Permanent Committee on salary and cost of living adjustments and prevailing financial situation

1947
- cost of living adjustments

QUESTIONS FINANCIERES - LICENCIEMENT

Contents:

1947
- arrangements with "La Baloise" insurance company for the administration of OIHP Pension Fund under WHO control

1946
- transfer of OIHP staff members to the Interim Commission of WHO and letter sent to OIHP terminated personnel with amendments of OIHP Staff Rules

QUESTIONS FINANCIERES - CAISSE DE RETRAITE

Contents:

1931-1937
- Pension Fund financial situations as at 31 December 1931, 1 January 1934 and 31 December 1937; Portfolio situations as at 31 August 1930 and 15 February 1933

1929
- excerpt of the minutes of the Permanent Committee session October 1929 - management of the Fund

1930
- correspondence with the "Mairie" - difficulties in certifying or legalising Director-General's signature

1936
- correspondence with the "Banque de France"

undated
- Rules of the League of Nations Pension Fund

1929-1934
- study of the OIHP Pension and Provident Fund - 1929; data collected as a basis for the "Calcul des charges", November 1934

1937
- Pension Fund forecast for the years 1948 and 1958

1947-1950
- various receipts from terminated staff members

1947-1948
- report of the meeting Mr Jolly/Mr Riley, Geneva 7-8 July 1947 - transfer of OIHP Pension Fund to the Interim Commission of WHO

1947-1948
- correspondence OIHP/WHO - negotiation on transfer of Pension Fund to WHO through "La Baloise" and the Lloyds Bank; also correspondence with Winterthur insurance company

1930-1937
- financial situations as at: 31 August and 31 December 1930; 31 December 1931; 15 February 1933; 1 January 1934; and 31 December 1937
Date of material

1929
- Fund placements - bonds and shares - 4 December 1929

1929-1937
- duplication of material recorded on F31

1919
- Personal file of Dr Guido d'ORMEA, staff member (OIMF)

1909
- personnel pension accounts for 1909

1909-1940
- minutes of the Permanent Committee sessions October 1909 and January 1940 on pension matters and minutes of the Extraordinary session April-May 1934 - age limit at 65

1940-1941
- provisional minutes of the "Conseil d'Administration" meetings, November 1940 on the management of the Fund and December 1941 on the placement of the Fund

1910
- information notice - establishment of the Pension and Provident Fund

1941
- voting slips electing OIMF Staff Representative to the Fund
- material in these two microfiches is illegible

illegible
- forms headed "La Baloise" filled by OIMF pensioners and letters informing them of the Fund procedure under WHO management through "La Baloise"

1947-1948
- various staff receipts (indemnities and others) and individual pension calculations

1947-1948
- correspondence from terminated personnel
- various staff receipts (indemnities and others) and pension calculations

1947
- currency problems; arrangements for Mr Jolly trip to Geneva and report on his meeting with Mr Riley, 7-8 July 1947
- correspondence with the Interim Commission of WHO-transfer of Pension Fund from OIMF administration to WHO

undated
- list of pensioners, details of their status and calculations of their contributions and pension

1947
- salary and cost of living increases for a category of personnel

1946
- correspondence with Mirabeau Bank - placement of the Fund

1947
- Winterthur's calculations for a life insurance as at 1 July 1947 (offer declined, see contents in F41)

1947
- correspondence from terminated personnel; calculations of their contributions and pension; various receipts (indemnities and others)

QUESTIONS FINANCIERES - PERSONNEL ET RETRAITES

Individual Files

1929-1948
- Mr René BORDAN

1920-1947
- Mr Georges de BRANCION

1923-1947
- Mlle Jeanne Alice COULERU

1946-1950
- Mr Etienne DOUDAT

1930-1947
- Mr Denis GARCIN

1921-1949
- Mme Mauricette LAPLANA

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F50
Date of material                      Microfiche No.
1931-1947   - Dr L. LAZARD            F51
1909-1949   - Mme Stella MAILLARD     F52
1910-1947   - Mr A. MARIGNAC          F53-F54
1921-1957   - Mlle J. ORIEZ           F56
1947-1948   - Dr Robert PIERRET       F56-F57
1939-1948   - Mr A. POULOUNINE        F58
1928-1948   - Mme Y. SILLERES         F60
1908-1949   - Dr A. VILLEJEAN         F61
1940-1948   - Mr A. ZARB               F62
1946-1947   - WINTERTHUR's proposal for the insurance of OIHP personnel, related correspondence; note on the possibility for withdrawing a lump sum instead of a pension for the consideration of the Finance and Transfer Commission, February 1947
1947       - instructions to various Banks - transfer of pension assets to WHO
1947       - note describing the action taken on pension matters by the Finance and Transfer Commission at its meeting February 1947
1949-1950  - exchange of correspondence between Dr ABT and the President of the Finance and Transfer Commission concerning widow pension

QUESTIONS FINANCIERES - RETRAITES ET PENSIONS

Contents:

1946-1947   - WINTERTHUR's first (1946) second (July 1947) and third (July-September 1947) insurance proposals

1947       - LA BALOISE's first and second insurance proposals

1922-1930   - correspondence showing OIHP difficulties in having a category of its personnel exempt from income tax by the French Authorities

1934       - correspondence with the Caisse d'Epargne - current account

undated    - OIHP Rules on: (1) the Permanent Committee; (2) Staff Rules; (3) Pension and Provident Fund; (4) Rules on the work of OIHP and relevant revisions

undated    - plan for the Monthly Bulletin publication

QUESTIONS FINANCIERES - RETRAITES

Individual Files

1946-1967   - Dr G. ABT                 F63
1919-1950   - Dr C. BIBIQUIT           F64
1934-1946   - Mr Charles Aristide MAILLARD (his widow Mme Stella see F52) F65
1923-1950   - Mr Francois MAILLARD      F66-F67
1942        - Mme Fellicie ROTTEVIN       F68
1917-1957   - Mr Jules TRICOURT         F69-F70

1934-1946   - Mr Charles Aristide MAILLARD (his widow Mme Stella see F52) F71
1923-1950   - Mr Francois MAILLARD      F72-F73
1942        - Mme Fellicie ROTTEVIN       F74
1917-1957   - Mr Jules TRICOURT         F75-F77
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<td>minutes of the meetings of the Finance and Transfer Commission - December 1949</td>
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<td>minutes of the meetings of the Finance and Transfer Commission and of the Permanent Committee - Geneva, May 1950</td>
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<td>1950</td>
<td>minutes of the meetings of the Finance and Transfer Commission - November 1950</td>
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<td>1909-1946</td>
<td>set of agenda concerning the Permanent Commission meetings from April 1909 to April 1946. Also, report prepared by the Belgian Delegate on Syphilis; questionnaires on venereal diseases; and questionnaires on the influenza pandemic of 1918-1919</td>
<td>F95</td>
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<td>1946</td>
<td>arrangements for the transfer of a number of personnel and vehicles to the Interim Commission of WHO</td>
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<td>1947</td>
<td>appeals from a number of terminated personnel requesting to review their situation</td>
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<td>1947</td>
<td>notes on: (1) severance of OIHP personnel; (2) liquidation of equipment; (3) transfer of Pension and Provident Fund to WHO</td>
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<td>despatch of the Transfer Commission report as modified by the Permanent Committee at its meeting October 1946</td>
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<td>1946</td>
<td>circular letter (27 November 1946) informing Governments of the transfer of the Notification Service to the Interim Commission of WHO as from 1 January 1947</td>
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<td>1946</td>
<td>a report of the Special Commission appointed to study a resolution on the transfer to WHO of OIHP functions, duties, assets and liabilities</td>
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<td>1947</td>
<td>report of the Financial and Transfer Commission - February 1947</td>
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<td>1946</td>
<td>replies from Governments to the circular letter 27 November 1946 on transfer of the Notification Service to WHO</td>
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<td>1947</td>
<td>despatch of the Finance and Transfer Commission report as modified by the Permanent Committee at its session October 1946 and related replies</td>
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<td>1948</td>
<td>miscellaneous correspondence between OIHP/WHO</td>
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QUESTIONS TECHNIQUES - COMITE PERMANENT

Contents:

1908
- minutes of meetings of the Permanent Committee - November 1908
- draft minutes (handwritten) - Budget and Pension Sub-Committee - November 1908
- draft Rules on: OIHP Pension and Provident Fund; the work of OIHP; and the Permanent Committee

QUESTIONS TECHNIQUES - CHOLERA ET PESTE

Contents:

1910
- Italian Directives on "Norme ed Istruzioni per la Diffesa Sanitaria . . . Contro la Diffusione del Colera e della Peste", published in 1910

1911
- report on the bacteriological diagnostic of Cholera presented by a special Commission appointed by the Permanent Committee - October 1911

1911
- note on the Permanent Committee Extraordinary meeting, 8-21 March 1911 on the prophylaxis of epidemiological diseases (including Cholera, Yellow Fever and Plague)

QUESTIONS TECHNIQUES - COMMISSION QUARANTAINÉ

Contents:

1911
- conclusions adopted by the Permanent Committee at its Extraordinary Meeting, 8-21 March 1911, on the prophylaxis of Cholera, Yellow Fever and Plague

1929-1930
- Quarantine Committee reports as adopted by the Permanent Committee - October 1929 and May and October 1930

1930
- confidential note on complaints (non-observance of the International Sanitary Regulations) for the consideration of the Permanent Committee - October 1930

1930-1932
Quarantine Committee reports as adopted by the Permanent Committee May 1930, May 1931, October 1931, October 1932, May 1933, April-May 1934, October 1934, April-May 1935, October 1935 including confidential note on complaints, May 1936 including confidential note on complaints, October 1936 including confidential note on complaints, May 1937 including confidential note on complaints, October 1937 including confidential note on complaints, May 1938 including two confidential notes on complaints

1938
- resolutions by the Oriental Bureau (Bandoeng), of the Health Section of the League of Nations, on vaccination certificates against Smallpox; confidential note concerning deratting certificates, periodical deratification of ships and vaccination certificates against Cholera

1938
- Quarantine Committee report as adopted by the Permanent Committee, October 1938, on periodical deratting of ships; deratting certificates or exemptions; application of Sanitary Surveillance of persons on transit; Maritime Directory (or Quarantine Directory) on sanitary equipment of ports
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<td>- Quarantine Committee report as adopted by the Permanent Committee, April-May 1939</td>
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<td>1929-1930</td>
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<td>1931</td>
<td>- various correspondence on Quarantine Committee reports</td>
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<td>1932</td>
<td>- comments by the Ministry of Colonies, Brussels, on Quarantine Committee report, October 1930; concerning the Belgian Congo note on this subject for the Quarantine Committee meeting May 1931; report of the Quarantine Committee, May 1931</td>
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<td>1933</td>
<td>- note on a communication from Brazil concerning the Quarantine Committee report, May 1932, for the consideration of the Quarantine Committee meeting October 1932</td>
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<td>1938</td>
<td>- circular letter, November 1933, transmitting copy of the Quarantine Committee report on Aerial Navigation; report of the Quarantine Committee, October 1933</td>
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<td></td>
<td>- &quot;Quarantine by Sea, Land and Air - an account of the work of the OIMP&quot; prepared by Dr M. T. Morgan, President of the Permanent Committee</td>
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<td>1936</td>
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<td>1939</td>
<td>- text of the organization and function of the Health Section of the League of Nations and report by the French Delegation on the Constitution and function of the Commissions of the League of Nations</td>
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<td>1942</td>
<td>- correspondence requesting information on the pilgrimage from Lebanon and Syria which took place in 1941</td>
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<td>1926</td>
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<td>1944</td>
<td>- text of the International Sanitary Convention of 1926</td>
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<td>- draft International Sanitary Convention of 1944 modifying the International Sanitary Convention of 1926; and draft International Sanitary Convention for Aerial Navigation of 1944 modifying the International Sanitary Convention for Aerial Navigation of 1933 (as approved in principle by UNRRA Council at its 2nd session in Montreal, September 1944)</td>
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<td>1944</td>
<td>T19</td>
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<td></td>
<td>- minutes of the 7th and 8th meeting of UNRRA Standing Technical Committee on Health, 5-9 December 1944, agenda item: consideration of the draft International Sanitary Conventions of 1944</td>
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</table>
1946 - text of a Resolution on the extension of the International Convention of 1944 and the International Sanitary Convention for Aerial Navigation of 1944 (UNRRA 4th Council session); draft Protocol related to this extension and explanatory note on the matter

1944-1946 - collaboration OIHP/UNRRA on the administration of the International Sanitary Conventions of 1944

QUESTIONS TECHNIQUES - OMS/OIHP - PERIODE TRANSITOIRE

Contents:

1946 - miscellaneous correspondence OIHP/Interim Commission of WHO

1946-1947 - preparatory arrangements for a meeting of experts April 1946 and the meetings of the Permanent Committee on 24 April and 23 October 1946 (correspondence with the French Government)

1946 - award for presentation to Dr M. I. Morgan, President of the Permanent Committee

1946 - note on OIHP, UNRRA and the future health organization for the UNRRA Council meeting in Atlanta City, March 1946

1945-1946 - miscellaneous correspondence with the French Government; also OIHP request for the same postal facilities as granted to UNRRA

1946 - position of the Singapore Office, of the League of Nations in connexion with OIHP

1946 - note on the administration of the International Sanitary Conventions of 1944 (including the Convention for Aerial Navigation) for the International Health Conference, 1946

1945 - circular letter informing Member States of OIHP intention to resume its activities

QUESTIONS TECHNIQUES - OIHP - OMS/OIHP

Contents:

1944 - circular letter to Member States - resumption of OIHP epidemiological activities

1944 - letter to French Government - consequence of the creation of UNRRA on OIHP work

1943 - list of Privileges granted to OIHP

1946 - invitation from the United Nations to send OIHP observers to attend the International Health Conference, New York 19 June 1946

1946 - text of the ECOSOC Journal publishing the report of the Technical Preparatory Committee meeting, Paris 18 March - 5 April 1946 of the International Health Conference

1940-1946 - correspondence OIHP/PASB (Surgeon General Hugh S. Cumming) on: epidemiological information; the taking over by UNRRA some of OIHP work; the views of the United States on the creation of a world health organization and draft of its Constitution
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**Date of Material**

1946 - letter from the Department of State conveying the position of the United States of America in relation to the International Health Conference of 1946

1946 - press cutting from the Lancet dated 11 August 1943 on "Health and the Nations"

**QUESTIONS TECHNIQUES - CODES**

Contents:

1939 - Booklet on the operation of OIH Code for the transmission of confidential epidemiological informations to Governments (OIH publication - 30 August 1939)

Undated - note on telegraphic codes (Y Code) for transmission of direct information from port to port, of infectious diseases occurring on ships

1934 - circular letter from the Ministry of Health in the United Kingdom on ship-borne infectious Y Code

**QUESTIONS TECHNIQUES - REPertoire SANITAIRE INTERNATIONAL**

Contents:

1931 - text of the document "A Scheme for a Form of Messages to be Used for Sanitary Information by Wireless Before the Arrival of Ships" (under the conditions specified in the letter of the President of the Permanent Committee dated 5 September 1931)

1931 - detailed information on US ports

**QUESTIONS TECHNIQUES - Pelerinages**

Contents:

1933-1934 - correspondence on the transport of pilgrims from Eritrea to Hedjaz (Mecca)

1940-1941 - report on the Moslem Pilgrimage for 1940 (OIMH Pub. 1941) submitted by the Governments of Algeria, Egypt, Palestine and the Anglo-Egyptian Sudan in execution of Article 151 of the International Sanitary Convention of 1926 as modified by Article II of the Convention of 1938

1922 - report by the Special Commission (Health Section of the League of Nations) appointed to investigate prevailing international arrangements for the prevention of epidemic diseases in certain Middle East countries connected with the Mecca Pilgrimage (20 February to 20 March 1922); also proposed amendments to Titles II and III of the International Sanitary Convention of 1912 presented to the Health Committee of the League of Nations on 11 May 1922 and to the Permanent Committee October 1922

1901 - "Règlement pour l'Embarquement et le Retour des Pèlerins Marocains - Conseil Sanitaire au Maroc" of 25 March 1901

1892-1901 - "Règlement en cas d'Epidémie Cholérique - Conseil Sanitaire Marocain, Tanger 1892" and amendments of 18 November 1901

1887 - "Dispositions Adoptées le 5 Aout 1887 à l'Égard des Navires Arrivant dans les Ports Marocains sans Patente de Santé - Conseil Sanitaire Marocain"
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<td>- Weekly Bulletin Nos. 605 to 608 - 7-28 December 1911</td>
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1936 - Enquiry from the Conseil Sanitaire, Maritime et Quarantenaire d'Egypte - currency in gold francs for the payment of sanitary fines and charges

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1930 - Bills of Health no longer required

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1931
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1934 - "Ports Pouvant Envoyer et Recevoir des Informations Directes" OIHP Pub. 1934
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1931 | - "Scheme for a Form of Messages to be Used for Sanitary Declarations by Wireless Before the Arrival of Ships" OIHP published 5 September 1931

1934 | - text of: "International Arrangement on the Transport of Corpses" as adopted by the Permanent Committee, 7 May 1934

1940 | - report on the meeting of the Finance and Accounts Committee - Paris, 15-16 June 1940

1909 | - French Decree enacting OIHP an institution of public importance

1926 | - Rules of the Staff Pension and Provident Fund - as adopted by the Permanent Committee, May 1926

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1926 | - excerpts of the Permanent Committee report, June 1926; resignation of Mr. Gazotte, Director-General of OIHP and the appointment of Mr. Pottevin to replace him; review of the Pension and Provident Fund Rules

1946 | - report on the examination of OIHP Finance and Accounts books by DELOTTE & Cie and excerpt of the Permanent Committee report, May 1946, on the examination of the Finance and Accounts Committee report

1938 | - Rules of the Permanent Committee, the Pension and Provident Fund, the Staff Rules, and the working of OIHP (May 1938)

1907 | - text of the: International Arrangements, Rome, 9 December 1907

1946 | - list of countries who had not signed the Protocol of 1946 concerning OIHP

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1939 | - offer of a site by PASB for the evacuation of OIHP

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