CONSULTANCY

Terms of Reference

This consultancy is requested by:

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<tr>
<th>Unit</th>
<th>Maternal Health Unit</th>
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<tr>
<td>Department</td>
<td>Maternal, Newborn, Child and Adolescent Health and Ageing Department</td>
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1. **Purpose of the Consultancy**

The consultant will support activities of the maternal health unit.

2. **Background**

The Maternal, Newborn, Child and Adolescent Health and Ageing (MCA) Department at WHO HQ aligns with the goals and targets related to maternal, newborn, child and adolescent health as set out in the Sustainable Development Goals (SDGs), the Global Strategy for Women’s, Children’s and Adolescents’ Health to support the achievement of WHO’s 13th Global Programme of Work. The Department works closely with other technical units in HQ, WHO regional and country offices and partners to:

2. Support the adoption of evidence-based policies and multisectoral strategies for better health, through strengthening health systems and delivery of high quality services towards universal access to people-centred health care.
3. Monitor and evaluate progress towards implementation of evidence-based policies and strategies for ‘survive, thrive and transform’.
4. Strengthen capacity for all the above functions across WHO, countries and partners.

Each year, around 300,000 women die during pregnancy and childbirth, 2.6 million babies are stillborn and 2.5 million babies die in the first month of life. WHO/MCA has a new maternal health unit which is committed to strengthening generation of evidence, development of guidelines and tools, supporting country adaptation and implementation, and monitoring and measurement for country level impact. As part of this process, WHO/MMCA is undertaking a maternal health scoping review to: 1) synthesize existing strategic documents and literature reviews; 2) engage diverse maternal and perinatal health stakeholders; and 3) identify next steps for supporting countries in applying the evidence to accelerate country level impact. The ultimate goal is to provide guidance and recommendations on HOW to provide maternal, perinatal, and newborn health services in countries across different stages of the obstetric transition to ultimately accelerate national efforts to achieve Universal Health Coverage and Sustainable Development Goals 3.1 and 3.2. In addition, the maternal health unit has a technical advisory group on monitoring and measurement for maternal and newborn health – the Mother and Newborn Information for Tracking Outcomes and Results (MoNITOR). This group provides advice to WHO on evidence-based norms and standards for maternal and newborn measurement.

This position will support WHO/MCA/MAH in the maternal health scoping review and initiating the second phase of MoNITOR.
Planned timelines (subject to confirmation) and rate

Start date: 1/04/2020  
End date: 30/09/2020  
Total of 132 working days for the entire period  
Daily rate: $350 (Total USD 46,200)

3. Work to be performed:  
Terms of reference:  
MoNITOR  
1. Organize and coordinate call for new advisory group members  
2. Support WHO Secretariat  

Maternal Health Scoping Review  
1. Organize and coordinate WHO interdepartmental maternal health meetings  
2. Organize and coordinate Steering Committee calls for maternal health scoping review  
3. Write meeting reports  
4. Conduct literature reviews and data analyses

MoNITOR  
Output 1: Organize and coordinate call for experts  
Activity 1.1. Support call for and selection of new advisory group members, based on new WHO procedures  
Activity 1.2 Develop draft list of advisory group members

Output 2: Support WHO Secretariat  
Activity 2.1 Support WHO Secretariat (Develop agenda for meetings, coordinate calls with MoNITOR co-chairs)  
Activity 2.2 Facilitate ePub clearance for manuscripts

Maternal Health Scoping review  
Output 3: Organize and coordinate WHO interdepartmental maternal health meetings  
Activity 3.1 Draft agenda for weekly meeting  
Activity 3.2 Develop calendar of annual meetings/events  
Activity 3.3 Write and share notes of meetings (key points and next steps)

Output 4: Organize and coordinate Steering Committee calls for maternal health scoping review  
Activity 4.1 Develop agenda and background materials for each call  
Activity 4.2 Communicate with Steering Committee members and send meeting appointment for calls  
Activity 4.3 Write and share notes of calls (key points and next steps)

Output 5: Conduct literature reviews and data analyses  
Activity 5.1 Conduct literature reviews for the scoping review  
Activity 5.2 Conduct data analyses as needed  
Activity 5.3 Write peer reviewed publication

4. Deliverables

1st deliverable: Agenda for Steering Committee call(s)  
15 May 2020 $15,400

2nd deliverable: Draft list of MoNITOR advisory group members  
15 July 2020 $15,400

3rd deliverable: Completed data analyses  
15 Sept 2020 $15,400
5. Technical Supervision

The selected Consultant will work on the supervision of:

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Email:</th>
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<tbody>
<tr>
<td>Allisyn Moran, Acting Unit Head, Maternal Health, Maternal Newborn, Child and Adolescent Health and Ageing Department</td>
<td><a href="mailto:Morana@who.int">Morana@who.int</a></td>
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<th>Manager:</th>
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<tr>
<td>Anshu Banerjee, Director, Maternal Newborn, Child and Adolescent Health and Ageing.</td>
<td><a href="mailto:Banerjeea@who.int">Banerjeea@who.int</a></td>
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6. Specific requirements

- Qualifications required:
  Advanced university degree (Masters level) in medicine or public health related field, from a recognized University.

- Experience required:
  At least 5 years of experience working in health related field at national or international level with a good understanding of the health systems and maternal and newborn health monitoring. Ability to conduct literature reviews and data analyses.

- Experience desirable:
  Experience with project management and planning and maternal and newborn health is an asset.

- Skills / Technical skills and knowledge:
  - Ability to coordinate expert groups
  - Ability to conduct literature reviews and data analyses
  - Experience working with colleagues from various cultural backgrounds
  - Experience living and working in low- and middle-income countries
  - Expertise in creating plans and budgets for projects.
  - Ability to conceptualize and write about complex health topics

- Language requirements:
  English Expert (Read, Write, Speak)
  Working knowledge of other UN languages is an advantage.

7. Place of assignment

Geneva

8. Medical clearance

The selected Consultant will be expected to provide a medical certificate of fitness for work.

9. Travel

The Consultant is expected to travel according to the itinerary and estimated schedule below:

All travel arrangements will be made by WHO – WHO will not be responsible for tickets purchased by the Consultant without the express, prior authorization of WHO. While on mission under the terms of this consultancy, the Consultant will receive subsistence allowance. Visas requirements: it is the consultant’s responsibility to fulfil visa requirements and ask for visa support letter(s) if needed.

10. Closing date for submission: 8 April 2020

Interested candidates are invited to send a letter of intent and CV to mncah@who.int with subject line: Consultancy for Maternal Health Scoping review