

CALL FOR PROPOSALS

**Technical Assistance for the Policy Development
Support for the Institutionalization
of the One Hospital Command System in the
Department of Health**



**World Health
Organization**

Representative Office
for the Philippines

1. Summary

The World Health Organization is looking for an institutional/individual contractual partner who will provide technical assistance for the policy development support for the institutionalization of One Hospital Command System (OHCS) in the Department of Health (DOH), and regarding health facilities development and operations of the National and Regional OHCS, through an Agreement for Performance of Work (APW) contract.

The proposals are due by 10 May 2021.

2. Background

Coronavirus Disease 2019 (COVID-19) remains to be a Public Health Emergency of International Concern (PHEIC). The World Health Organization (WHO) is keen in continuing the work, together with the Department of Health (DOH) and other partners on tracking the pandemic.

The DOH, through the Undersecretary of Health / Office of the Chief of Staff (OCS), established the National One Hospital Command Center (OHCC) for the unified, comprehensive, and coordinated response in the Coronavirus Disease 2019 (COVID-19) pandemic. This mechanism assumes the following roles and functions: (a) health facility coordination and referral; (b) coordination for medical transport and pick-up; (c) health system capacity data analytics and risk communications; (d) engage stakeholders from both government and private sector; and ensure adequate critical care service to hospitals.

The offsite call centres and the Metro Manila Development Authority (MMDA) responders service plays a vital role in these OHCC mandates. Through which, the referring body or he requesting client calls the hotline. The said responders address their COVID-19 concerns and link them to the appropriate hospitals, isolation hotels, or temporary treatment and monitoring facilities (TTMFS). The receiving facility accepts the referral and provides the transport and transfer assistance.

3. Timeline

The implementation timeline for the project is seven and a half (7.0) months from 20 May to 20 December 2021.

4. Place of Assignment

Manila, Philippines

5. Scope of Work

Under the overall supervision of the WHO Representative in the Philippines (WR PHL), in coordination with the Department of Health (DOH) – Office of the Chief of Staff, the selected contractual partner shall provide technical assistance on the policy development aspect and health facilities development and operations of the DOH One Hospital Command System (OHCS).

Method(s) to carry out the activity

The Contractual partner will be assigned to:

- Assist in the drafting, refining and finalization of the one House/Senate Bill on the Institutionalization of the OHCS;
- Attend House of Representatives and Senate committee on health hearing on the OHCS Bill as needed;
- Assist in the development of the implementing rules and regulation once the OHCS bill is passed and ensure its alignment with the Universal Healthcare (UHC) Act and its Implementing Rules and Regulations (IRR);
- Assist in the development of the staffing standard for the National OHCC and Regional OHCSs;
- Assist in the development of the work and financial plan of the OHCS for its first year of operations; and
- Assist in the development of the manual of operations of the OHCC.

Output 1: Responsibilities of the Contractual partner

Deliverable 1.1: Carry out the preparation of a Complete Staff Work to assist the OHCC relative to drafting, revising and finalizing the House/Senate Bill on Hospital Command Center, its eventual IRR and the Manual of Operations of the OHCC

Deliverable 1.2: Answer queries or make a clarification to DOH regarding the content and design of the IT infrastructure of OHCC at no additional cost to DOH.

Output 2: Records

Deliverable 2.1: Keep accurate and systematic records and accounts with respect to the Services in such form and with such details as in customary and sufficient to establish accurately that the costs and expenditures under this TOR have duly incurred.

Deliverable 2.2: Permit the duly authorized representative of the WHO and DOH to inspect its records and accounts as well as audit the same.

Deliverable 2.3: Information and Progress Report. The Contractual partner shall furnish electronic format monthly progress (accomplishment) report in addition to the reports required by this contract, as basis for payment and any such information relative to the Services and the Project as OCS may from time to time request and as the Commission on Audit (COA) may require on post-audit. All other documents for submission to the Office of the Chief of Staff (OCS) shall be submitted an A4 electronic format soft copy.

Output 3: Expected accomplishments

Deliverable 3.1: Draft House/Senate Bill on the Institutionalization of the OHCS

Deliverable 3.2: Draft Implementing Rules and Regulations of OHCS Act once it is passed

Deliverable 3.3: Draft Standard Staffing Pattern for the national and regional OHCC

Deliverable 3.4: Draft Manual of Operations of the OHCC

Output 4: Prohibition of Conflict of Interest

The Contractual partner during his/her assignment under this contract shall not, without the written consent of OCS, knowingly accept any assignment in any business or professional activity in the Philippines which will directly conflict with the performance of his/her duties or assignment under this contract. After his/her assignment under this TOR, the Contractual partner shall not provide legal advice or technical assistance to any entity relating to the implementation of the OHCC.

NOTE: Every report should have the following disclaimer:

This document has been produced with the assistance of the World Health Organization. The contents of this publication/report are the sole responsibility of the author, and does not necessarily reflect the opinions, recommendations, or advice of the World Health Organization.

CONFIDENTIALITY

The results, products and reports of the consultancy are to be treated as confidential and must not be handed over to third parties. The WHO and DOH have the exclusive ownership of the reports and reserve the right to further disseminate relevant information.

6. Qualifications

The contractual partner must fulfil the following qualifications:

Education and Certification

- A degree in medicine, nursing or allied health profession.
- A degree in public health is highly desirable.

Work Experience

- At least ten years of relevant experience related in the field of public health. And at least five years of experience in health policy, health facility or health systems development.

Technical Skills and Knowledge

- Can provide and guarantee the highest quality of consulting services required to assist the establishment of the National OHCS.

Language Fluency:

- Fluent written and spoken English (essential) and Filipino (required).

In addition, the contractual partner must have no direct or indirect interest in the tobacco industry, alcohol industry, arms dealing or human trafficking.

7. Other Requirement

- Good track record and extensive client portfolio
- Travel may be required as needed.

8. Competencies

- Teamwork
- Respecting and promoting individual and cultural differences
- Ensuring the effective use of resources
- Building and promoting partnerships across the organization and beyond
- Communication

9. Submission Requirements

Interested institutions and/or individuals should submit electronic copies of the following:

- Cover letter
- Proposal with financial details and proposed timeline
- Company profile and curriculum vitae of team members (for institution)
- Curriculum vitae (for individual)

Address all proposals to:

Dr Rabindra Abeyasinghe

WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health San Lazaro

Compound Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the proposals with the title: **Technical Assistance for the Policy Development Support for the Institutionalization of the One Hospital Command Center** to Mrs Ying Chen (cheny@who.int) and wpphlwr@who.int. Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of proposals is on **10 May 2021**.