

# **CALL FOR PROPOSALS**

## **Technical Assistance for the Assessment of Cancer Registries and Development of Guidelines for the Strengthening of Population-Based and Hospital-Based Cancer Registries**



**World Health  
Organization**

Representative Office  
for the Philippines

### **1. Summary**

The World Health Organization (WHO) Philippines is looking for an institutional contractual partner for the conduct of an assessment of cancer registries and development of guidelines for strengthening population-based and hospital-based cancer registries under an Agreement for Performance of Work (APW) contract.

Proposals are due by 24 March 2021.

### **2. Background**

Cancer is the second leading cause of death globally, accounting for an estimated 9.6 million deaths, or one in six deaths, in 2018. About 1 in 6 deaths is due to cancer. Approximately 70% of deaths from cancer occur in low- and middle-income countries. Lung, prostate, colorectal, stomach and liver cancer are the most common types of cancer in men, while breast, colorectal, lung, cervical and thyroid cancer are the most common among women. The cancer burden continues to grow globally, exerting tremendous physical, emotional and financial strain on individuals, families, communities and health systems.

According to the 2018 Global Data on Cancer, more than 140,000 new cancer cases and more than 80,000 cancer deaths are expected in the Philippines every year. 4,000 of the projected new cases will fall on the pediatric age group. Breast cancer is the most common cancer among Filipinos, followed by lung, colon, liver, and prostate. Lung cancer tops the leading cause of death among all cancers followed by liver, breast, colon, and leukemia.

In 2019, the Philippines passed Republic Act No. 11215 or the National Integrated Cancer Control Act seeking to implement a national framework to combat cancer and decrease the incidence and deaths from preventable cancer in adults and children. A National Integrated Cancer Control Strategic Plan (2021-2030) is being finalized and mentions the need for the establishment of a population-based and hospital-based cancer registry, in adherence to the Data Privacy Act. Cancer registries are important as they collect accurate and complete cancer data that can be used for cancer control and epidemiological research, public health program planning, and patient care improvement.

Related to the above, there is a need to do an assessment of Cancer Registries, and the development of cancer registration guidelines and recommendations, based on the results of the assessment.

### **3. Timeline**

The implementation timeline for the project is from **01 April to 31 July 2021**.

### **4. Place of Assignment**

Metro Manila, Philippines

## 5. Scope of Work

Under the supervision of the Disease Control Programmes Team of the WHO Country Office to the Philippines, the contractual Partner Institution/Organization shall perform the following tasks/responsibilities in close collaboration with the DOH DPCB - National Integrated Cancer Control Program and related offices:

### Expected Output(s)

Output 1: Develop workplan and finalize assessment design.

Deliverable 1.1: Develop a workplan with GANTT chart of activities as part of the Inception Report, to be submitted to WHO Philippines and to DOH;

Deliverable 1.2: Develop design for assessment of cancer registries, and finalize in consultation with WHO and DOH. This will serve as a guide for the assessment process to be conducted.

Output 2: Conduct assessment of cancer registries to cover both population-based and hospital-based cancer registries.

Deliverable 2.1: Conduct review of documents, reports, and related literature, and organize key informant interview, focus group discussion, and related methodologies to gather information on the operations of cancer registries in the Philippines;

Deliverable 2.2: Describe current situation and initiatives on cancer registration in the country;

Deliverable 2.3: Describe gaps and challenges and facilitating and inhibiting factors in cancer registration.

Deliverable 2.4: Provide recommendations based on findings of the assessment; and submit technical report on the assessment thereat.

Output 3: Develop guidelines for the strengthening of population-based and hospital-based cancer registries

Deliverable 3.1: Draft a guidance document on “*Guidelines for the Strengthening Population-Based and Hospital-Based Cancer Registries*” based on results of assessment conducted and recommendations provided;

Deliverable 3.2: Secure inputs from DOH, WHO, and relevant experts and stakeholders, and finalize guidelines document accordingly.

Deliverable 3.3: Submit technical report on guidelines for strengthening of population-based and hospital-based cancer registries

Output 4: Submit final technical and financial reports

Deliverable 4.1: Submit final technical narrative report detailing the process of developing the technical documents, including sources/reference materials;

Deliverable 4.2: Submit financial report at the end of the project.

## 6. Qualifications

The contractual partner must fulfill the following qualifications:

### Education and Certifications

An agency/organization/institution in existence for at least five years in the Philippines; with proven track record in health program or health system evaluation, and background on cancer registration and cancer control; existing or previous partnership with Government agencies or other agencies engaged in strategic planning and development work is an advantage

### Work Experience

With relevant knowledge and experience in cancer registration and cancer control; conducting program assessment or evaluation of health system; and working with international development

organizations, national and local government agencies, civil society organizations and other relevant agencies.

#### Technical Skills and Knowledge

With relevant experience on coordination, facilitation, technical writing, good organizational and project management skills; developing technical and financial reports and documents; strong planning skills with the ability to work and deliver under pressure; background in public health, particularly on cancer registration and cancer control is an advantage

#### Language Fluency:

With excellent verbal and written communication skills in English and Filipino

In addition, the contractual partner must have no direct or indirect interest in the tobacco industry, alcohol industry, arms dealing or human trafficking.

### **7. Other Requirements**

Able to adapt to relevant and reasonable project demands and submit deliverables within timelines.

### **8. Submission Requirements**

Interested institutions should submit electronic copies of the following:

- Cover letter
- Proposal with financial details and proposed timeline
- Company profile and qualifications of team members

Address all proposals to:

**Dr. Rabindra Abeyasinghe**

WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health San Lazaro Compound

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the proposals with the title “**Assessment of Cancer Registries and Development of Guidelines for the Strengthening of Population-Based and Hospital-Based Cancer Registries**” to Mrs Ying Chen ([cheny@who.int](mailto:cheny@who.int)) and [wpphlwr@who.int](mailto:wpphlwr@who.int)  
Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of proposals is on **24 March 2021**.