

# CALL FOR PROPOSALS

Technical Assistance on the Development of the DOH-  
HTAU Health Technology Assessment Library



**World Health  
Organization**

Representative Office  
for the Philippines

## 1. Summary

The World Health Organization (WHO) Philippines is searching for an individual or institutional partner to develop the health technology assessment (HTA) library of the HTA Unit of the Department of Health under an Agreement for Performance of Work (APW) contract.

The proposals are due by 16 July 2021.

### Background

Republic Act No. 11223, otherwise known as the Universal Health Care Act, mandates the institutionalization of Health Technology Assessment (HTA) as a fair and transparent priority setting mechanism to aid the DOH and PhilHealth for the development of policies, programs, regulations and determination of range of entitlements under the said Act. HTA is the systematic process for generating evidence to inform policies and decisions on resource allocation in the health sector through multidisciplinary research that evaluates the clinical, economic, social, organizational, legal and ethical impact of health technologies.

There are several tools in conducting HTA. Health economic evaluation (HEE) which involves the assessment of comparative costs of two or more health care interventions and their comparative clinical effects is complemented with budget impact analysis (BIA). While HEE is used to determine the cost-effectiveness or value for money of the use of a health technology compared to a comparator, BIA complements HEE by determining the affordability of the health technology. However, the conduct of HEE and BIA relies on obtaining cost input values which is often resource-intensive both in terms of cost and time. In addition, since cost input values may be derived using a variety of methods, HEE and BIA study results tend to be incomparable, inconsistent and unreliable. In this regard, there is a need for clear and standard guidance on determining unit cost values and a list of standard reference cost values for all types of health costs must be developed to support the conduct of health technology assessment in the country.

### Purpose

The overall objective of this Agreement for Performance of Work (APW) is to develop the standard costing methodology and a library of reference values for health costs, both direct and indirect relevant in the conduct of health technology assessments in the Philippines.

## 2. Timeline

The implementation timeline for the project is from **26 July 2021 to 26 January 2022**.

## 3. Place of Assignment

Manila, Philippines

#### **4. Scope of Work**

Under the supervision and guidance of the Health Systems Team Coordinator of WHO Philippines Country Office, the APW will work together with DOH HTA Unit and partners in the:

1. Development and implementation of a detailed research protocol developed for the standard costing methodology
2. Development of a library of reference values for direct and indirect health costs such as but not limited to routine services at the outpatient and inpatient departments, blood transfusion services, diagnostic and clinical pathology services, diagnostic and therapeutic radiology services, medical procedures and anesthesia, nursing care services, dentistry services, physical therapy and medical rehabilitation, and health promotion and disease preventions and control.

**2021**

##### **Output 1. Research Protocol and Reports**

Deliverable 1.1: Submit detailed research protocol (i.e., data collection plan) included in the inception report

Deliverable 1.2: Submit progress reports and minutes of meetings

Deliverable 1.3: Obtain ethics clearance for research protocol

##### **Output 2. Manual of Procedures and Report**

Deliverable 2.1: Development of manual of procedures for standard costing

Deliverable 2.2: Conduct research activities based on final approved and cleared protocol

Deliverable 2.3: Submit progress report

##### **Output 3. HTA Costing Library for reference cost values**

Deliverable 3.1: Creation of HTA library lodged at the DOH HTA Unit

Deliverable 3.2: Conduct of stakeholder consultation on the HTA costing library and peer-review with HTA Unit international partners

Deliverable 3.3: Conduct of training of HTA Unit staff and HTA Council

Deliverable 3.4: Submit mission completion report

#### **5. Qualifications**

The contractual partner or institution must fulfil the following qualifications:

##### Education and Certifications

- Essential: Master's degree or higher education in economics, health economics or development economics or equivalent
- Desirable: Master's degree or higher education in medicine, public health

##### Work Experience

- Essential: At least 5 years performing economic analysis, costing analysis, health technology assessment
- Desirable: At least 5 years of experience in research, health policy

##### Technical skills and knowledge:

- Essential: Research methods and design, costing analysis methods, use statistical tools

### Language

- Good English communication (writing and speaking) skills.

In addition, the consultant/institution shall have no involvement, in any form, in drugs, arms dealing, alcohol industry, or human trafficking.

## **6. Contract Time**

The work to be done under this contract shall be the Development of the DOH-HTAU Health Technology Assessment Library as set out in the Terms of Reference. The contract will be completed in not more than 06 months from the commencement of the Work, or otherwise as agreed in writing among the Owner and the Contractor. The work shall be done in strict compliance with the Contract, Specifications, Schedules, and all other Contract documents and all Instructions. Failure to do so shall be at the Contractor's risk and account. Submission of Bid by the Contractor shall constitute acknowledgement by the Contractor that it is aware of and concurs with all of the requirements or conditions incorporated in the Call for Proposal and the other documents.

As time is an essential element of this Contract, for failure to complete all work within the stipulated as set out in the Terms of Reference, the Owner shall charge the Contractor liquidated damages. This shall be in the amount the sum of 0.5% of the total contract amount per day (Saturdays, Sundays and holidays are included) but not to exceed on total 10% (ten percent) of the contract amount. These liquidated damages shall be for the added cost incurred by the Owner for such delay and also for the inconvenience caused to the users of the Work. It is understood that this is not a penalty but a fixed sum representing the liquidated damages for each calendar day of the delay. Delay shall be counted from the agreed completion date, considering further time extensions approved by the Owner, to the date of completion of work.

## **7. Other Requirements**

N/A

## **8. Submission Requirements**

Interested institutions and/or individuals should submit electronic copies of the following:

- Cover letter
- Proposal with financial details and proposed timeline
- Company profile and qualifications of team members (if institution) or curriculum vitae (if individual)

Address all cover letters and proposals to:

**Dr Rabindra Abeyasinghe**

WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health San Lazaro Compound

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the cover letters and proposals with the title **Technical Assistance on the Development of the DOH-HTAU Health Technology Assessment Library** to Mrs Ying Chen ([cheny@who.int](mailto:cheny@who.int)) and [wpphlwr@who.int](mailto:wpphlwr@who.int) Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of application is on **16 July 2021**.