

NOTICE OF VACANCY

Technical Assistance for leading the HOTE Pillar for the COVID-19 IMT



**World Health
Organization**

Representative Office
for the Philippines

1. Summary

The World Health Organization (WHO) Philippines is looking for an individual contractual partner who will provide technical assistance for leading the Health Operations and Technical Expertise Pillar for the Coronavirus Disease 2019 (COVID-19) Incident Management Team (IMT), under short-term consultancy (STC) contract..

The submission of applications is due by 30 June 2022.

2. Background

On 31 December 2019, WHO was informed of cases of pneumonia of unknown cause detected in Wuhan City, Hubei Province of China. The pathogen was subsequently identified as a SARS CoV-2 (COVID-19) with cases detected worldwide.

On 31 January 2020, WHO declared the Public Health Emergency of International Concern (PHEIC) and Coronavirus Disease 2019 (COVID-19) has been characterized as pandemic by the World Health Organization (WHO) Director-General. As cases continue to be reported globally, enhanced preparedness and response efforts are required in the Region.

The WHO Western Pacific Region (WPR) are now gearing-up towards a sustained COVID-19 response operations. To support the response in the Philippines, the WHO Philippine Country Office (WCO PHL) is being strengthened in order to provide technical assistance to the Member State.

Outbreak Response

The purpose of this Emergency Consultancy is to support effective country response operations related to the COVID-19 pandemic, with a technical focus on overall Health Operations and Technical Expertise (HOTE). The HOTE pillar under the IMT framework includes health services delivery, laboratory, infection prevention and control and clinical management.

As part of the IMT, the Consultant will work under the WHO Health Emergencies (WHE) Technical Officer and will support the Subnational Support Pillar of the WCO PHL in close coordination with the other key technical pillars of the IMT, in line with support aimed at subnational preparedness, readiness, response, and recovery.

3. Timeline

The contract period is from **4 July to 30 November 2022**. Depending on the availability of funds and satisfactory work the contract can be extended.

4. Place of Assignment

The consultancy will be based in WHO Philippine Country Office.

5. Scope of Work

Under the overall supervision of the WHO health Emergencies Technical Officer and as a team member of the Subnational Support Pillar, the Consultant shall perform the following tasks/responsibilities closely with the Department of Health regional counterparts and other partners:

In Under the direct supervision of the COVID-19 Incident Manager (IM) in WCO PHL, the Consultant shall perform the following tasks/responsibilities in close collaboration with the DOH and regional counterparts:

- Lead the Health Operations and Technical Expertise of the COVID-19 IMT
- Support the COVID-19 IMT response in ensuring policies and activities are aligned to national guidelines as the country transitions to living with the sustained management of COVID-19
- Support the integration of clinical care pathways in COVID-19 response and work with relevant technical pillars in the COVID-19 IMT
- Support monitoring of health care capacities and health care utilization to support response decision making as the country transitions to living with the sustained management of COVID-19
- Assist the Department of Health (DOH) on essential activities that are currently proven to suppress or limit transmission of the virus in high-risk settings such as speedy contact tracing and management, encouraging the use of surveillance and contact tracing data for prioritization of control measures, use surveillance information for risk communication, support strengthening of healthcare pathways and appropriate utilization
- Support the activities of the DOH National Patient Navigation and Referral System (NPNRS) including but not limited to the development of its strategic plan, its implementation/roll-out to the different regions in the country and its integration to the Universal Health Care UHC) implementation
- Perform other WHE-related or COVID-19-related duties, as required by the IM / WHE Team Lead or WHO Country Representative

Deliverable:

- Weekly Situation Reports (Sitreps)
- Progress interim (monthly) report
- Submission of a report at the end of the consultancy

6. Qualifications

The contractual partner must fulfil the following qualifications:

Education and Certifications

- **Essential:** Bachelor's degree in any of the following fields: medicine, public health, nursing or any related fields from a recognized university
- **Desirable:** Master's Continuing programmes in public health, health management, social and behavioural change communication, disaster and humanitarian response interventions.

Work Experience

- **Essential:** A minimum of one year of relevant work experience in health sciences at the national or subnational levels, in coordinating, managing and monitoring projects and programmes in a public health or humanitarian context.
- **Desirable:** Experience with the UN system or other international organizations is an advantage.

Technical Skills and Knowledge

- Good technical writing skills
- Excellent communication skills
- Ability to influence
- Coordinating, planning and organizational skills
- Ability to work in a team with limited supervision
- Knowledgeable in basic computer programs
- Efficient organizational and management skills

Language Requirements

- Written and spoken English is essential

In addition, the Consultant must have no direct or indirect involvement or interest, in any form, in the tobacco industry, alcohol industry, arms dealing, drugs or human trafficking, and breast substitutes. The Consultant and personnel involved in this work shall have no conflicts of interest in relation to the work being undertaken.

7. Other Requirements

- Readiness to travel, if needed
- Medical certificate of fitness for work

8. Ethical and Professional Standards

- WHO prides itself on a workforce that adheres to the highest ethical and professional standards and that is committed to put the WHO Values Charter into practice.
- WHO has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of the WHO workforce have a role to play

in promoting a safe and respectful workplace and should report to WHO any actual or suspected cases of SEA, sexual harassment, and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, WHO will conduct a background verification of final candidates

9. Competencies

The following competencies are mandatory:

- Building and promoting partnership across the organization and beyond
- Ability to communicate in a credible and effective way
- Producing results
- Fostering integration and teamwork
- Moving forward in changing environment
- Ensuring the effective use of resources

10. Submission Requirements

Interested individuals should submit electronic copies of the following:

- Cover letter
- Curriculum vitae

Address all applications to:

Dr Graham Perry Harrison

Officer-in-Charge

WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the applications with the title: **Technical Assistance for leading the HOTE Pillar for the COVID-19 IMT** to Mrs Ying Chen (cheny@who.int) with a copy to wpphlwr@who.int. Only shortlisted applicants will be contacted by WHO Philippines.

The deadline for submission of the application is on **30 June 2022**.