

## **1. Summary**

The World Health Organization (WHO) Philippines is looking for an individual contractual partner who will provide technical assistance to strengthen the Health Information Systems (HIS) and Monitoring and Evaluation Components of the Philippines' maternal-newborn intervention packages, under a short-term consultancy (STC) contract.

### **The objectives of this technical assistance are:**

1. To support the SNI project sites' efforts to promote interoperability of existing health Information systems through:
  - Improved management of patient records by providing consistent and effective technical support on the use of the electronic Medical Records (EMR) and/or iClinicsys, Maternal and Neonatal and Infant Death Reporting System and other related health information system
  - With project sites Regional/Provincial HIS team, capacitate various health facilities and end-users in using and adopting standard EMR, MNIDRS and related health information systems harmonized with or are in accordance with the DOH's initiatives and policies
2. To ensure timely and quality implementation of EMR, MNIDRS and other vital events consequently triggering the conduct of regular reviews at the local level
3. To strengthen monitoring and evaluation of maternal-newborn intervention packages of WHO SNIP Phase 2 project, in collaboration with the Department of Health (DOH) Center for Health Development (CHD), the Provincial Health Office
4. To enhance M&E capacity of DOH's Health Information Management Officers, Regional Program Managers, Provincial Program Coordinators and other relevant municipal health and Barangay Health Office teams

**Proposals/Applications are due by 31 March 2022.**

## **2. Background**

In partnership with the Department of Health Central Office (DOH), and DOH Center for Health Development, Regions Caraga, Davao, and Western Visayas, the World Health Organization Philippines will implement the *Strengthening Health Care Provider Network (HCPN) with Enhanced Linkage to Community for Reproductive Maternal, New-born Child and Adolescent Health* (hereafter Subnational Initiative Project Phase 2). This multi-year, Korea-financed project (2020-2023) aims to further accelerate convergence through systems strengthening efforts for better maternal, new-born and child health outcomes, which situate WHO/PHL in a technical advisory and catalytic role among key health stakeholders and the communities. SNI 2 project uses WHO's innovative systems approaches (1) Making Maternal New-born Child Health (MNH) a priority for Local Government Unit; (2) Making sure MNH services can deliver; (3) Stimulating MNH uptake in communities for sustainability.

The project is currently being implemented province-wide in a total 6 provinces, 4 in Davao Region, 1 each for Western Visayas Region and Caraga Region.

The Monitoring and Evaluation/Health Information System Officer for SNIP 2 substantially contributes to improve the WHO Philippines' Monitoring and Evaluation practices in Maternal Child Health (MCH) programme team as well as Health Systems Strengthening Team. The M&E/HIS officer provides strategic expert advice, technical and coordination support to different teams in WHO Philippines, the DOH and Health Sector on the monitoring, evaluation, and reporting requirements of WHO and the DOH strategies mandated by the WHO's current vision in the Western Pacific as well as Philippines' Universal Health Care Law. The M&E/HIS officer closely works with SNIP2 team to improve the use of data and evidence through the project cycle and oversees the development and dissemination of data on SNIP 2's maternal-newborn interventions, results, and quantitative and qualitative analysis of RMNCAH indicators and data to shape and monitor health sector progress.

Capacity strengthening is one of the core project approaches of the Subnational Initiative Phase 2 project to address the health system bottlenecks in locale (maternal-new-born bottleneck in particular). In close collaboration with SNIP2 team and subnational-level key RMNCAH stakeholders, the M&E/HIS officer provides technical leadership in capturing and synthesizing and presenting cumulative knowledge, learning, reflection, outcome of field monitoring, etc. that are acquired by practitioners from localizing and implementing RMNCAH interventions in 3 different local contexts with an aim to generate practice-based knowledge that is also a critical part of M&E and learning.

The M&E/HIS officer ensures coherent and substantive professional development for WHO RMNCAH staff and SNIP 2's key stakeholders and collaborators on the utilization of data and evidence and performance monitoring, reporting – and serves as a M&E/HIS focal point person for relevant mechanisms in the WHO Philippines. Finally, the M&E/HIS Officer engages with WHO partners, including implementing and donor partners, to advance the quality of evidence-building in the Health Sector.

### **3. Timeline**

The implementation timeline for the work is from May 1, 2022 to August 1 2022.  
(with the possibility of extension based on performance and availability of funding)

### **4. Place of Assignment**

Manila, Philippines.

### **5. Scope of Work**

Under the direct supervision of the RMNCAH-N Specialist, the M&E/HIS officer will support quality implementation of the abovementioned RMNCAH interventions in close collaboration with various departments and offices in WHO Philippines and in the DOH. The Officer will be under the strategic guidance and supervision of the HSS Technical Team Leader.

**Output 1: Support overall coordination of M&E plan and Health Information Systems related activities in project sites aligned and in accordance with DOH's initiatives and policies as well as WHO strategies.**

**Deliverable 1.1:** Support SNI project sites in reviewing of performance of M&E structures and systems, providing technical supervision on managing and strengthening HIS and generating routine health data/statistics.

**Deliverable 1.2:** Coordinate with National-level and or Regional-level M&E and HIS technical working group meetings on the subject matter(s), providing expert advice on M&E and dashboard implementation and enhance capacity of project sites HIS networks.

**Deliverable 1.3:** Organize and support Civil Registration and Vital Statistics (CRVS) Trainings, develop and maintain functioning CRVS technical working group between DOH, Civil registry, WHO and other key partners, assisting to build consensus on CRVS implementation in the Philippines.

**Output 2: Provide technical support in ensuring quality M&E across all project activities to strengthen M&E and Learning aspect of SNIP2.**

**Deliverable 2.1:** Provide technical leadership in finalizing SNIP2 M&E framework and preparing monthly/quarterly monitoring plan.

**Deliverable 2.2:** Develop M&E-specific implementation guideline for SNIP 2 staff and partners/collaborators and provide advisory coaching/validation on a regular basis

**Deliverable 2.3:** Support SNIP2 and 3 DOH regional management committees (Aklan, Agusan Del Sur and Davao) in translating regional M&E to health dashboard and in conducting monitoring activities

**Deliverable 2.4:** Organize and support Maternal Neonatal and Infant Death Reporting System (MNIDRS) trainings and technical consultations, assisting participating departments and agencies/private entities in developing a HCPN-wide response strategy and conducting Maternal Death Review

**Output 3: Support WHO in development of health knowledge products such as health profiles/situational report, bi-annual/annual routine monitoring report and technical publications.**

**Deliverable 3.1:** Provide technical support in designing, preparation, and execution of 3 technical studies and evaluations (SNIP2 Post-Training Evaluations, Mid-line survey, Indigenous Population Mapping Analysis)

**Deliverable 3.2:** Support preparation of 2 routine project performance reports (SNIP2 bi-annual and annual performance reports)

**Output 4: Perform other activities as required by WHO Representative**

## **6. Qualifications and experience**

The individual contractual partner must fulfil the following educational qualifications and work experience:

### Education and Certifications

- Essential: Master's level in public health or related background.
- Desirable: Master's level in public health or related background. Ph.D. level in public health or related background.

### Work Experience

- At least 6-10 years of professional experience in health programs, managing Health Information Systems, M&E, strategic planning, portfolio management;
- Prior experience work on health systems strengthening, RMNCAH field either with government or a non-government entity;
- Previous experience working on health systems strengthening, M&E, etc. at the national and subnational level (regional, provincial, municipal);
- Proven work performance, and with established good working relations with the DOH and WHO on the subject matter(s) is a strong advantage;
- Familiarity with the local health service delivery system in the Philippines;
- Knowledge and experience of work with the UN system is an advantage;
- Excellent organizational, communication, negotiation, writing and interpersonal skills.

### Language

- Expert in both written and spoken English. Knowledge of Filipino language is an asset.

## **7. Contract Time**

The work to be done under this short-term consultancy (STC) shall be completed as set out in the Terms of Reference. The contract will be completed in not more than 3 months from the commencement of the Work, or otherwise as agreed in writing among the Owner and the Contractor. The work shall be done in strict compliance with the Contract, Specifications, Schedules, and all other Contract documents and all Instructions. Failure to do so shall be at the Contractor's risk and account.

As time is an essential element of this Contract, failure to complete all work within the stipulated as set out in the Terms of Reference, the Owner shall charge the Contractor liquidated damages. This shall be in the amount the sum of 0.5% of the total contract amount per day (Saturdays, Sundays and holidays are included) but not to exceed on total 10% (ten percent) of the contract amount. These liquidated damages shall be for the added cost incurred by the Owner for such delay and also for the inconvenience caused to the users of the Work. It is understood that this is not a penalty but a fixed sum representing the liquidated damages for each calendar day of the delay. Delay shall be counted from the agreed completion date, considering further time extensions approved by the Owner, to the date of completion of work.

## **8. Other Requirements**

The contractor shall have no direct or indirect involvement or interest, in any form, in arms dealing, drugs, alcohol industry, tobacco industry or human trafficking. The contractor and

personnel involved in this work shall have no conflicts of interest in relation to the work being undertaken.

## **9. Ethical and Professional Standards**

- WHO prides itself on a workforce that adheres to the highest ethical and professional standards and that is committed to put the WHO Values Charter into practice.
- WHO has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of the WHO workforce have a role to play in promoting a safe and respectful workplace and should report to WHO any actual or suspected cases of SEA, sexual harassment, and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, WHO will conduct a background verification of final candidates.

## **10. Submission Requirements**

Interested individuals should submit electronic copies of the following:

- Cover letter
- Curriculum Vitae

Address all applications to:

Dr Rajendra-Parasad Hubraj Yadav

Acting WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health San Lazaro Compound

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the applications with the title **M&E and Health Information System Officer for Subnational Initiative Phase 2 Project** to Mrs Ying Chen ([cheny@who.int](mailto:cheny@who.int)) and to [wpphlwr@who.int](mailto:wpphlwr@who.int). Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of proposals is on 31 March 2022.