

NOTICE OF VACANCY
Technical Assistance on Coordination of
Regional Outreach Support to the ongoing COVID-19
Response Activities



World Health
Organization

Representative Office
for the Philippines

1. Summary

The World Health Organization (WHO) Philippines is looking for an individual contractual partner who will provide technical assistance on coordination of regional outreach support to the ongoing Coronavirus Disease 2019 (COVID-19) response activities in the Philippines, under short term consultancy (STC) contract.

The submission of applications is due by 3 March 2022.

2. Background

WHO in collaboration with the DOH have been constantly recalibrating its strategies and approaches with the goal of providing the latest technical support to local government units (LGUs). As we progress in the fight against this disease the ability to gather real time data and information is of critical importance to further focus the advice and possible interventions for consideration of LGUs and the country in general.

Based on the limited experience that we have on the overall response against COVID-19, it is crucial that the response is integrated and anchored on multiple sources of data and information analysed to provide strategic advice and actions that can be adapted to the local situations and capacities.

It is integral therefore to have people on the ground that can collate data and information from varied sources while at the same time provide meaningful analysis to be able to influence the leadership at local levels into developing policies, plans and strategies that all aims to suppress/cut the transmission of the virus in their localities.

Hence, the objective of this deployment is to support the effective local response and operations against COVID-19 pandemic and more specifically, in collaboration with DOH, to be able to manage better the impact of COVID-19 in the overall socio-economic situation of the LGUs and the country.

Outbreak Response

The purpose of this emergency recruitment aims to provide support, specifically on the surveillance and contact tracing as part of the Coronavirus Disease 2019 (COVID-19) response efforts in the Philippines together with the Department of Health (DOH), Philippines.

The consultant will work in close collaboration with technical staff in the World Health Organization (WHO) Philippine Country Office and the DOH, Philippines to develop policies and guidance on the establishment of contextualized system that will aid the effective surveillance and contact tracing and management at all levels of the Government

3. Timeline

The contract period is from **7 March to 19 August 2022**. Depending on availability of funds and satisfactory work the contact can be extended.

4. Place of Assignment

The consultancy will be based in Manila, Philippines with the option of limited remote support (except in the scenario that travel restrictions are reinstated, limiting relocation).

5. Scope of Work

Under the overall supervision of the WHO Country Office Incident Manager (IM), the Consultant shall perform the following tasks/responsibilities in close collaboration with the DOH and regional counterparts:

Method(s) to carry out the activity

The consultant will be assigned to:

- Support and influence the policy environment in the local government units to ensure policies and activities are aligned to national guidelines
- Champion essential activities that are currently proven to suppress or cut the transmission of the virus such as speedy contact tracing and management, encouraging the use of surveillance and contact tracing data for prioritization of control measures, use surveillance information for risk communication, support strengthening of healthcare pathways and appropriate utilization
- Support local ESUs in robust data management to generate information that will guide better decision making and planning
- Contribute to the development of tools to assist the LGU in contextualizing and building capacities in the area of surveillance and response.
- Support other priorities as they evolve considering this new pandemic.
- Provide support to LGUs during emergencies and disaster situation ensuring COVID-19 prevention and control measures are in place.
- Perform any other incident-specific related duties, as required by the Incident Manager or WHO Country Representative.

Deliverable:

- Weekly Situation Reports (Sitreps)
- Progress interim (monthly) report
- Submission of a report at the end of the consultancy

6. Qualifications

The contractual partner must fulfil the following qualifications:

Education and Certifications

- **Essential:** University degree in health, management, business or public administration or other social sciences from an accredited/recognized institute.
- **Desirable:** Master's Continuing programmes in public health, health management, social and behavioural change communication, disaster and humanitarian response interventions.

Work Experience

- **Essential:** A minimum of one year of relevant work experience in health sciences at the national or subnational levels, in coordinating, managing and monitoring projects and programmes in a public health particularly disease surveillance and response at the national or subnational level. Can carry out data analysis and interpretation.

Technical Skills and Knowledge

- Excellent communication skills
- Ability to influence
- Coordinating, planning and organizational skills
- Ability to work in a team with limited supervision

Language Requirements

- Written and spoken fluency in English is essential.

In addition, the Consultant must have no direct or indirect interest in the tobacco industry, alcohol industry, arms dealing or human trafficking, and breast milk substitutes.

7. Competencies

The following competencies are mandatory:

- Ability to Communication in a credible and effective way
- Producing results
- Fostering Integration and team work

8. Submission Requirements

Interested individuals should submit electronic copies of the following:

- Cover letter
- Curriculum vitae

Address all applications to:

Dr Rajendra Yadav

Acting WHO Representative in the Philippines
Ground Floor, Building 3, Department of Health
San Lazaro Compound
Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the applications with the title: **Technical Assistance on Coordination of Regional Outreach Support to the ongoing COVID-19 Response Activities** to Mrs Ying Chen (cheny@who.int) with a copy to wpphlwr@who.int. Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of applications is on **3 March 2022**.