

## **NOTICE OF VACANCY**

**Technical Assistance on Coordination of  
Subnational Support to the ongoing COVID-19  
Response Activities and Health Emergencies in  
Northern Luzon Regions**



**World Health  
Organization**

Representative Office  
for the Philippines

### **1. Summary**

The World Health Organization (WHO) Philippines is looking for an individual contractual partner who will provide technical assistance in the coordination of subnational support to the ongoing Coronavirus Disease 2019 (COVID-19) response activities and health emergencies in Northern Luzon Regions.

The submission of applications is due by 8 October 2022.

### **2. Background**

WHO in collaboration with the DOH have been constantly recalibrating its strategies and approaches with the goal of providing the latest technical support to local government units (LGUs). As the country is transitioning from an acute phase of the pandemic response to sustained management of COVID-19, it is incumbent upon the Member State to adopt a risk-based approach that will maintain readiness for outbreaks and surges. Based on the limited experience that we have on the overall response against COVID-19, it is crucial that the response is integrated and anchored on multiple sources of data and information analyzed to provide strategic advice and actions apt for the local context.

It is integral therefore to have people on the ground that can collate data and information from multiple sources while at the same time provide meaningful analysis to be able to influence local stakeholders into developing policies, plans, actions, and strategies that all aims to curb/suppress the community transmission of the virus.

The lessons and experiences learned will reinforce Universal Health Care/Coverage (UHC) and provide the advancement of a resilient health system.

### **Outbreak Response**

The purpose of this emergency deployment is to support the Department of Health (DOH) Philippines in Mindanao Regions, and partners for COVID-19 response operations based on priorities, identified gaps and needs for an effective local response against COVID-19 and in consideration of a whole-of-society approach, to reduce transmission, save lives, and end the pandemic.

As part of the Incident Management Team (IMT), the consultant will work under the Subnational Support Pillar of the WHO Country Office in the Philippines in close coordination with the other key technical pillars of the IMT, in line with support aimed at subnational preparedness, readiness, response, and recovery.

### **3. Timeline**

The contract period is from **October to 31 December 2022**. Depending on the availability of funds and satisfactory work, the contract can be extended.

### **4. Place of Assignment**

The consultancy will be based in Manila, Philippines.

### **5. Scope of Work**

Under the overall supervision of the WHO Country Office Incident Manager (IM) and as a team member of the Subnational Support Pillar, the Consultant shall perform the following tasks/responsibilities closely with the Department of Health regional counterparts and other partners:

#### **Method (s) to carry out the activity**

- Strategic technical support to the regional counterparts, to ensure influence in the policy environment
- Provide technical support and guidance to strengthen health system for priority areas such as but not limited to contact tracing and management, risk communication, surveillance, healthcare pathways, incident command and high-risk population
- Work in close coordination with the Subnational Support Pillar lead, Incident Manager (IM) and the concerned IMT focal to ensure response priorities and activities are managed effectively and in compliance with the latest WHO technical guidelines and national standards
- Prepare reports on a timely manner required by WHO and from activities at assigned areas which needs immediate action and follow-up
- Support Regional and Local IMT or its equivalent in the Regions and local government units (LGUs) in robust data management to generate information that will guide better decision making and planning for actions
- Contribute to the development of tools to assist the LGUs in contextualizing and building capacities in the area of surveillance and with a health systems approach in preparing and responding to local health needs and complex health emergencies
- Serve as the liaison officer of other non-COVID-19 subnational initiatives of WHO Country Office in assigned regions
- Support other priorities as they evolve considering this new pandemic
- Perform any other incident-specific related duties, as required by the Incident Manager or WHO Country Representative

#### **Deliverable:**

- Weekly Accomplishment Updates
- Progress interim (monthly) report
- Submission of a report at the end of the consultancy

## 6. Qualifications

The contractual partner must fulfil the following qualifications:

### **Education and Certifications**

- **Essential:** Degree in the field of public health or nursing from a recognized university
- **Desirable:** Master's continuing programmes in public health, health management, social and behavioural change communication, disaster and humanitarian response interventions

### **Work Experience**

- **Essential:** A minimum of three years of relevant work experience in health sciences at the national or subnational levels, in coordinating, managing, and monitoring projects and programmes in a public health or a humanitarian context
- **Desirable:** Experience with the UN system or other international organizations with projects of implementation at the local level is an advantage

### **Technical Skills and Knowledge**

- Good technical spoken and writing skills
- Excellent communication skills
- Ability to be a catalyst and influencer
- Coordinating, planning, and organizational skills
- Ability to work in a team with limited supervision
- Knowledgeable in basic computer programs
- Efficient organizational and management skills

### **Language Requirements**

- Written and spoken English is essential
- Knowledge and ability to speak the local dialects in Northern Luzon Regions is an advantage

In addition, the Consultant must have no direct or indirect interest in the tobacco industry, alcohol industry, arms dealing or human trafficking, and breast milk substitutes.

## 7. Other Requirements

- Readiness to travel, if needed
- Medical certificate of fitness for work

## 8. Ethical and Professional Standards

- WHO prides itself on a workforce that adheres to the highest ethical and professional standards and that is committed to put the WHO Values Charter into practice.
- WHO has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of the WHO workforce have a role to play in promoting a safe and respectful workplace and should report to WHO any actual or suspected cases of SEA, sexual harassment, and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, WHO will conduct a background

verification of final candidates

## 9. Competencies

The following competencies are mandatory:

- Building and promoting partnership across the organization and beyond
- Ability to communicate in a credible and effective way
- Producing results
- Fostering integration and teamwork
- Moving forward in changing environment
- Ensuring the effective use of resources

## 10. Submission Requirements

Interested individuals should submit electronic copies of the following:

- Cover letter
- Curriculum vitae

Address all applications to:

**Dr Graham Harrison**

Officer-in-Charge

Office of the WHO Representative in the Philippines

Ground Floor, Building 3, Department of Health

San Lazaro Compound

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the applications with the title: **Technical Assistance on Coordination of Subnational Support to the ongoing COVID-19 Response Activities and Health Emergencies in Northern Luzon Regions** to Mrs Ying Chen ([cheny@who.int](mailto:cheny@who.int)) with a copy to [wpphlwr@who.int](mailto:wpphlwr@who.int). Only shortlisted applicants will be contacted by WHO Philippines.

The deadline for submission of the application is on **8 October 2022**.