

NOTICE FOR VACANCY

Technical Assistance to WHO Health Emergencies and Preparedness Programme



World Health Organization

Representative Office
for the Philippines

1. Summary

The World Health Organization (WHO) Philippines is looking for an individual contractual partner who will provide technical assistance to the WHO Health Emergencies and Preparedness Programme (WHE), under Special Services Agreement (SSA) contract.

The submission of applications is due by 20 June 2022.

2. Background

The mission of the World Health Organization's Health Emergency and Preparedness Programme (WHE) is to help countries coordinate international action, to prevent, prepare for, detect, rapidly respond to, and recover from outbreaks and emergencies.

WHE brings together and enhances WHO's operational, technical and normative capacities in outbreaks, emergencies and risk analysis to address all-health-hazards across the risk management cycle in a predictable, capable, dependable, adaptable and accountable manner. WHE is designed to operate within the broader humanitarian and emergency management architecture in support of people at risk of, or affected by, outbreaks and emergencies, consistent with ways that strengthen local and national capabilities.

3. Timeline

The contract period is from **1 July to 31 December 2022**. Depending on availability of funds and satisfactory work the contact can be extended.

4. Place of Assignment

The incumbent will be based in Manila, Philippines with the option of limited remote support (except in the scenario that travel restrictions are reinstated, limiting relocation).

5. Scope of Work

Under the overall supervision of the WHE Team Lead and the guidance of the WHO Representative to the Philippines (WR), and in close collaboration with the Department of Health (DOH) Philippines, the incumbent will undertake the following:

Output 1: Support the DOH preparedness and response to disasters and outbreak response

Deliverable 1.1: Provide technical support in strengthening DOH capacities on preparedness for managing health emergencies including disasters and outbreak response, in close coordination with DOH - Health Emergency Management Bureau (HEMB)

Output 2: Support the Humanitarian Country Team (HCT) activities

Deliverable 2.1: Contribute and participate in the Humanitarian Country Team (HCT) activities and seek for WHE Team Lead's guidance on policies and WHO commitments.

Deliverable 2.2: Support WHE Team Lead in convening the Health Cluster Team as needed.

Output 3: Support the laboratory response for COVID-19 and other outbreaks

Deliverable 3.1: Provide technical and operational support to the Laboratory Pillar of Coronavirus Disease 2019 (COVID-19) Incident management Team (IMT)

Deliverable 3.2: Provide technical coordination to laboratory team for health emergencies and other disease outbreaks.

Output 4: Support the Sub-national Initiatives (SNI) for COVID-19 vaccination and Routine Immunization

Deliverable 4.1: Provide technical support to the SNI effort for the last mile strategy.

Output 5: Perform other WHE-related or COVID-19-related duties, as required by the Incident Manager / WHE Team Lead or WHO Country Representative

6. Qualifications

The contractual partner must fulfil the following qualifications:

Education and Certifications

- Essential: Bachelor's or higher degree in any of the field: medicine, public health, nurse or any related fields from a recognized university
- Desirable: Postgraduate degree in field epidemiology/public health /tropical medicine/health policy/health system.

Work Experience

- Essential: Minimum of seven years of experience in public health; in working with national government agencies and other relevant agencies; familiar with the health system and community system of the country
- Desirable: Experience working in emerging and re-emerging infectious diseases specifically on COVID-19, emergency preparedness and response with or for government health agencies in a multi-stakeholder environment.

Skills / Technical skills and knowledge:

- With good technical writing skills, good facilitation skills, knowledgeable in basic computer programs, efficient organizational and management skills
- Knowledgeable in research and or evidence-based medicine would be desirable
- Ability to quickly comprehend strategic and tactical objectives and to formulate comprehensive plans to address challenges/risks.
- Ability to work harmoniously as a member of a team, adapt to diverse educational backgrounds and maintain a high standard of personal conduct.

Language requirements:

- Fluent written and spoken English language required. Tagalog language is essential.

Other Requirements:

- The contractor shall have no direct or indirect involvement or interest, in any form, in arms dealing, drugs, alcohol industry, tobacco industry or human trafficking. The contractor and personnel involved in this work shall have no conflicts of interest in relation to the work being undertaken.

7. Competencies

The following competencies are mandatory:

- Building and promoting partnerships across the organization and beyond
- Moving forward in a changing environment
- Ensuring the effective use of resources
- Fostering Integration and teamwork
- Communication in a credible and effective way

8. Ethical and Professional Standards

- WHO prides itself on a workforce that adheres to the highest ethical and professional standards and that is committed to put the WHO Values Charter into practice.
- WHO has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of the WHO workforce have a role to play in promoting a safe and respectful workplace and should report to WHO any actual or suspected cases of SEA, sexual harassment, and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, WHO will conduct a background verification of final candidate

9. Submission Requirements

Interested individuals should submit electronic copies of the following:

- Cover letter
- Curriculum vitae

Address all applications to:

Dr Graham Perry Harrison

Officer-in-charge

Office of the WHO Representative to the Philippines

Ground Floor, Building 3, Department of Health

San Lazaro Compound

Rizal Avenue, Sta Cruz, Manila

Please submit the electronic copy of the applications with the title: **Technical Assistance to WHO Health Emergencies and Preparedness Programme** to Mrs Ying Chen (cheny@who.int) with a copy to wpphlwr@who.int. Only shortlisted applicants will be contacted by WHO Philippines.

Deadline of submission of applications is on **20 June 2022**