The WHO Health Information Systems Strengthening (HIS) Unit in the Division of Data Analytics and Delivery for Impact (DDI) in Geneva is seeking a project manager to coordinate the preparatory activities and necessary functions to support the launch of the SCORE for health data technical package and the necessary logistical arrangements leading to the launch of the first Global Status Report on Health Data Systems.

1. Background

DDI serves the following functions:
- lead organization-wide efforts towards a coherent and principled vision and practice of data collection, analysis, dissemination, and use;
- accelerate delivery of the ‘triple billion targets’ by closely tracking and monitoring data, identifying barriers, and suggesting improvements;
- set standards for data collection in health and health policy, collate data on trends, and communicate that information;
- provide reliable, actionable data to drive continuous and equitable health improvement leading to policy change;
- support Member States and bring change so data and health information are effective in setting measurable goals, tracking progress and impacting public health policies and programmes, priority contextual issues including Universal Health Coverage and the Global Action Plan for SDG3.

The HIS Unit in DDI has the responsibility of developing and releasing the SCORE (Survey, Count, Optimize, Review, Enable) for health data technical package. SCORE was developed by WHO to assist Member States in strengthening country data systems and capacity to monitor and track progress towards the health-related SDGs, including Universal Health Coverage, and other national and sub-national health priorities and targets. Developed with the financial support of Bloomberg Philanthropies, SCORE addresses WHO’s commitment in the 13th Global Programme of Work to support Member States in the effective collection, analysis, reporting and use of data. SCORE provides a harmonized package of the most effective interventions needed to address critical gaps and strengthen country health data for planning and monitoring of health priorities. SCORE is also accompanied by a monitoring instrument that allows countries, regions and the global community to identify gaps in data systems, guide investments and actions and track progress.

2. Objective

The objective of this consultancy is to provide project management and coordination support to the Health Information System Strengthening (HIS) Unit in the Division of Data Analytics and Delivery for Impact (DDI) at WHO headquarters, namely:
- in the management, communications and coordination between DDI and all partners and donors regarding the SCORE related activities;
- in activities supporting the launch of the SCORE for health data technical package;
- in activities supporting the release of the Global Status Report on Health Data Systems.

The consultant will work under the supervision and guidance of HIS Unit technical officers, in close collaboration with the office of Assistant Director-General, DDI.

3. Timeline

(20 working days per month)
4. Duties and responsibilities

Output 1: Project management of SCORE related activities

- Activity 1: To manage and track the regular monthly calls and emails providing updates on progress that highlight challenges, gaps and lessons learned; to support the drafting and monitoring of monthly report and annual donor reports.

- Activity 2: To support the coordination and logistics for regional workshops, meetings and agendas related to SCORE activities.

- Activity 3: To support the SCORE technical package and results communications strategy (as part of the broader DDI communications strategy), including coordination of consultation meetings; coordinate the development and dissemination of materials; to support external relations awareness-raising and outreach efforts.

Output 2: SCORE for health data technical package

- Activity 1: To manage and track the finalization and production of the SCORE for health data technical package which currently consists of two key documents: i) The essential package of interventions, and, ii) The essential tools and standards. The aim is to engage with all contributors (including Bloomberg Philanthropies) to finalize the content, layout and design for production.

Output 3: Global Status Report on Health Data Systems, country profiles and SCORE user manual

- Activity 1: To manage and track the timeline of the writeup and finalization of the Global Status Report (including country profiles and SCORE user guide).

- Activity 2: To manage and track interactions with the production team of the Global Status Report (including country profiles and SCORE user guide).

- Activity 3: To support the creation of the SCORE information sharing/communications platform. This will involve:
  a) managing the development of a web-space/learning platform for the activity;
  b) establishing a pool of technical expertise to support countries including consultants, national, regional and global institutes;
  c) tracking country requests for technical assistance;
  d) regular communication of progress with countries, programmes and partners.
5. Qualifications, experience and skills required

Qualifications
• Advanced degree in public health, international studies, project management, health administration, or a related discipline from a recognized institution.

Experience
• At least 7 years (preferably more) of experience in HIS strengthening-related activities, and project management in an international environment.
• Strong proven experience in stakeholder engagement including working with international agencies preferably in the health field.
• Proven experience in managing multi-partner/multi-country projects, including administrative, financial and strategic management.
• Proven experience in preparing proposals, project and donor reports and other documentation.
• International experience and demonstrated ability to work in a cross-cultural environment.

Skills
• Excellent communications skills both written and oral, and effective presentation and report-writing skills.
• Ability to work independently in multi-disciplinary and multi-cultural settings.

Languages
• Fluency in English (required); Fluency in French (desirable).

6. Place of assignment

Geneva, Switzerland.

7. Travel

The Consultant may be required to travel, as per to the needs of the DDI/HIS Unit.

8. How to apply

Please send your application letter and CV by email to:
healthinfo@who.int with the subject line “PM DDI/HIS/SCORE”
latest by 30 April 2020 (COB)