Department of Immunization, Vaccines and Biologicals (IVB)  
Expanded Programme on Immunization (EPI)

Terms of Reference for Consultant  
New Vaccines

Deadline for application: 25 April 2019

Purpose of the Consultancy

The purpose of this consultancy is to assist with developing guidance materials, tools and strategies for the optimal use of new and under-utilized vaccines.

The consultancy is proposed for a duration of six months from 1 May 2019 through 31 October 2019.

Background

The mission of the Department of Immunization, Vaccines and Biologicals (IVB) is to work towards a world in which all people are vaccinated against vaccine preventable diseases. The overall work of the department is distributed in three main areas:

1. Initiative Vaccine Research Team (IVR) that provides leadership on the research activities to develop new or improved vaccines against diseases of public health importance and to facilitate their introduction and use.
2. Immunization policy that provides guidance and norms for vaccine roll-out.
3. The Expanded Programme on Immunization Team (EPI) aimed at maximizing access to high quality immunization services, strengthen surveillance systems, and establishes links to other interventions.

Work to be performed

1. Develop and pilot new innovative strategies and tools for improving and monitoring the introduction of new vaccines and increasing coverage.
2. Assist with the coordination of technical assistance requests by countries through regional offices and with key partners (Unicef, Gavi, CDC).
3. Assist with writing proposals, preparing plans of activities, deliverables and budgets, monitoring project performance, and overseeing implementation of funds and activities.

Specific requirements

Qualifications required:
Advanced university degree in Public Health, Epidemiology, Infectious Diseases, Health Policy, or another related field.
Experience required:
At least 5-10 year’s experience with immunization programme management.

Skills / Technical skills and knowledge:
- Knowledge of vaccine-preventable diseases and immunization information systems.
- Proven analytical and writing skills.
- Ability to work independently as well as coordinating and engaging with persons from a multicultural environment.

Language requirements:
English – Read/Write/Speak at advanced level

Place of assignment
The applicant will be required to work from the WHO headquarters office, in Geneva, Switzerland.

Timeline and Duration
The contract is expected to start on 1 May 2019 through to 31 October 2019 and corresponds to a full-time equivalent of 100%, with possibility for extension. Pay scale will be defined according to the level of expertise of the selected candidate.

Medical clearance
The selected Consultant will be expected to provide a medical certificate of fitness for work.

Travel
The Consultant is expected to travel according to planned travel to be decided by the Team at a later stage.

Application Process
Qualified applicants should submit their CV along with a cover letter, in English, by the 25 April 2019 to Elsa Derobert at email: deroberte@who.int. Applications received after this date will not be accepted.
In the email subject line, please put “Consultancy, New Vaccines”.
Only successful candidates will be contacted. CVs received from this posting may be used to fill other current and future openings requiring a similar skill set.