CONSULTANCY

Terms of Reference

The consultancy is ordered by:

<table>
<thead>
<tr>
<th>Unit</th>
<th>Pharmacovigilance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department:</strong></td>
<td>Division of Medicines and Health Products; Department of Regulation and Prequalification, Regulation and Safety</td>
</tr>
<tr>
<td><strong>Starting date</strong></td>
<td>30 March 2020</td>
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<tr>
<td><strong>Expected duration</strong></td>
<td>Maximum 10 days through 30 April 2020</td>
</tr>
<tr>
<td><strong>Consultancy fee</strong></td>
<td>Maximum 350 USD per day</td>
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<tr>
<td><strong>CV and letter of motivation</strong></td>
<td>To be sent to <a href="mailto:gpsi@who.int">gpsi@who.int</a> with subject: “Expression of Interest Vaccine safety basic course consultancy”</td>
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**Deadline for applications** | 6 March 2020 |

1. **Purpose of the Consultancy**
   The contractual partner is expected to update the content of the WHO E-learning course on Vaccine Safety Basics to include new developments in vaccine safety.

2. **Background**
   In 2012, WHO launched an E-learning course on Vaccine Safety basics ([https://vaccine-safety-training.org/home.html](https://vaccine-safety-training.org/home.html)) to help establish a shared understanding among all stakeholders involved in vaccine pharmacovigilance. The course is designed to serve a broad range of institutions and individuals involved in vaccine safety from vaccinating health professionals to national regulatory staff and immunization staff.

   The course is divided into 6 modules that includes supporting graphics and reference material, as well as quiz.

3. **Work to be performed**
   **Output 1:** WHO course content on Vaccine Safety basics updated and ready for implementation by the E-learning company.
   - Activity 1.1: to review the entire course content and identify outdated material/information
   - Activity 1.2: to identify latest reference material in replacement of the outdated ones
   - Activity 1.3: to identify and incorporate new areas that need to be added to the existing course
   - Activity 1.4: to develop/revise course content as appropriate

4. **Specific requirements**
   - **Qualifications required:**
     - Advanced university degree in medicine, pharmaceutical sciences, public health or related field.
     - Post graduate training in pharmacovigilance or epidemiology or microbiology/immunology or immunisation or regulation of pharmaceutical products
   - **Experience required:**
     - At least 5 years of experience in immunisation and in developing training material.
     - Familiar with elearning courses related to health and immunization
- Completed the eLearning course on vaccine safety basics [https://vaccine-safety-training.org/home.html](https://vaccine-safety-training.org/home.html)

- **Skills / Technical skills and knowledge:**
  - Essential
    - Broad technical knowledge in Public Health and Vaccines in the context of vaccine safety
    - Excellent writing skills and capacity to convey information in a structured way
    - Systematic and efficient approach to work assigned; attention to details.

- **Language requirements:**
  - Expert knowledge in spoken and written English.

5. **Place of assignment**

The Consultant will work remotely.

6. **Travel**

No travel is anticipated to complete the work assigned.